

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE
of the clock in the afternoon precisely.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, held through **MICROSOFT TEAMS**, on **THURSDAY** next, the **3rd day of December, 2020**.

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/n0q8B-lAqSc>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

JOHN BARRADELL,
Town Clerk & Chief Executive.

Guildhall

Ian Luder

Alison Gowman

}

Aldermen on the Rota

1 **Apologies**2 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**3 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 8 October 2020.

For Decision
(Pages 1 - 20)

4 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent engagements.

5 **Policy Statement**

To receive a statement from the Chair of the Policy and Resources Committee.

6 **Finance Committee**

To consider proposals concerning the re-setting of departmental budgets.

For Decision
(Pages 21 - 30)

7 **Planning & Transportation Committee**

To consider Gateway 4b proposals relating to the "All Change at Bank" project.

For Decision
(Pages 31 - 50)

8 **Barbican Centre Board**

To consider amendments to the constitution and terms of reference of the Barbican Centre Board.

For Decision
(Pages 51 - 58)

9 **Appointments**

To consider the following appointments:

- (A) One Member on the **Board of Governors of the Guildhall School of Music & Drama**, for the balance of a term expiring in April 2021.

Nominations received:-

Andrew Paul Mayer

- (B) Seven Members on the **Community & Children's Services Committee**, for the balance of terms expiring in April 2021.

Nominations received:-

Deputy Keith David Forbes Bottomley

Tijs Broeke

Sheriff Christopher Michael Hayward

Deputy Jamie Ingham Clark

Deputy Elizabeth Rogula

Sir Michael Snyder
Dawn Lindsay Wright

- (C) Two Members on the **Health & Social Care Scrutiny Committee**, for the balance of terms expiring April 2021.

Nominations received:-

Andrew Paul Mayer
Barbara Newman, C.B.E.*

**NB – Barbara Newman was appointed to the Committee under urgency procedures on 2 November, following e-mail consultation of the Court and in advance of the Committee's November meeting, in order to assist with quoracy concerns.*

- (D) One Member on the **Standards Appeals Committee**, for the balance of a term expiring in April 2021.

Nominations received:-

Alderman Gregory Percy Jones, Q.C.

- (E) Two Members on **Christ's Hospital**, for terms expiring in March 2024 and June 2024.

Nominations received:-

Deputy Dr Giles Robert Evelyn Shilson

For Decision

10 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

For Decision
(Pages 59 - 62)

11 **Questions**

12 **Motions**

13 **Policy and Resources Committee**

To note action taken under urgency procedures relating to the Markets Co-location Programme.

For Information
(Pages 63 - 64)

14 **Planning and Transportation Committee**

To note action taken under urgency procedures in relation to a project at Tower Bridge.

For Information
(Pages 65 - 66)

15 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**

16 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

For Information
(Pages 67 - 70)

17 **Docquets for the Hospital Seal**18 **Awards and Prizes****MOTION**19 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 2, 3 and 4 of Part 1 of Schedule 12A of the Local Government Act, 1972.

For Decision

20 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 8 October 2020.

For Decision
(Pages 71 - 76)

21 **Establishment Committee**

To consider proposals in relation to the Target Operating Model.

For Decision
(Pages 77 - 94)

22 **Finance Committee**

To note two reports of the Finance Committee, advising of action taken under urgency procedures, as follows:-

- (A) **Report of Action Taken: Sexual Health E-Services** – to note action taken under urgency procedures in respect of a contract variation.

For Information
(Pages 95 - 96)

- (B) **Report of Action Taken: Energy and Gas Supplies** – to note action taken under urgency procedures in relation to the award of a contract.

For Information
(Pages 97 - 98)

23 **Property Investment Board**

To note action taken under urgency procedures in relation to the refurbishment of a property.

For Decision
(Pages 99 - 100)



RUSSELL, MAYOR

LUDER, LOCUM TENENS

COURT OF COMMON COUNCIL

8th October 2020
MEMBERS PRESENT

ALDERMEN

Nicholas Anstee
Sir Charles Edward Beck Bowman
Emma Edhem
Sir Peter Estlin
John Garbutt
Sir Roger Gifford
Alison Gowman
Prem Goyal
David Andrew Graves

Timothy Russell Hailes
Robert Picton Seymour Howard
Robert Charles Hughes-Penney
Gregory Jones QC
Vincent Thomas Keaveny
Alastair John Naisbitt King
Susan Langley
Ian David Luder
Nicholas Stephen Leland Lyons

Sheriff Professor Michael Raymond Mainelli
Sir Andrew Charles Parmley
The Rt Hon. The Lord Mayor, William Anthony Bowater Russell
The Rt Hon the Baroness Patricia Scotland of Asthal, QC
Sir David Hugh Wootton
Sir Alan Colin Drake Yarrow

COMMONERS

George Christopher Abrahams
Caroline Kordai Addy
Munsur Ali
Randall Keith Anderson
Alexander Robertson Martin Barr
Douglas Barrow
Matthew Bell
Deputy John Bennett
Peter Gordon Bennett
Nicholas Michael Bensted-Smith
Christopher Paul Boden
Mark Bostock
Deputy Keith David Forbes
Bottomley
Deputy David John Bradshaw
Tijs Broeke
Deputy Michael John Cassidy
Deputy Roger Arthur Holden
Chadwick
John Douglas Chapman
Dominic Gerard Christian
Thomas Cowley Clementi
Henry Nicholas Almroth Colthurst
Graeme Doshi-Smith
Simon D'Olier Duckworth

Deputy Peter Gerard Dunphy
Mary Durcan
John Ernest Edwards
Deputy Kevin Malcolm Everett
Anne Helen Fairweather
Helen Lesley Fentimen
Sophie Anne Fernandes
John William Fletcher
Marianne Bernadette Fredericks
Tracey Graham
Caroline Wilma Haines
The Revd Stephen Decatur
Haines
Graeme Harrower
Sheriff Christopher Michael
Hayward
Christopher Hill
Deputy Tom Hoffman
Ann Holmes
Michael Hudson
Deputy Wendy Hyde
Deputy Jamie Ingham Clark
Deputy Clare James
Deputy Henry Llewellyn Michael
Jones

Shravan Jashvantrai Joshi
Angus Knowles-Cutler
Tim Levene
Vivienne Littlechild
Natasha Maria Cabrera Lloyd-Owen
Oliver Arthur Wynlayne Lodge
Deputy Edward Lord
Paul Nicholas Martinelli
Jeremy Mayhew
Deputy Catherine McGuinness
Andrew Stratton McMurtrie
Wendy Mead
Deputy Robert Allan Merrett
Andrien Gereith Dominic Meyers
Deputy Brian Desmond Francis
Mooney
Deputy Hugh Fenton Morris
Deputy Alastair Michael Moss
Benjamin Daniel Murphy
Barbara Patricia Newman
Graham Packham
Dhruv Patel
Susan Jane Pearson
John Petrie

William Pimlott
Judith Pleasance
Deputy James Henry George
Pollard
Stephen Douglas Quilter
Deputy Elizabeth Rogula
James de Sausmarez
Ruby Sayed
John George Stewart Scott
Ian Christopher Norman Seaton
Oliver Sells QC
Deputy Dr Giles Robert Evelyn
Shilson
Jeremy Lewis Simons
Deputy Tom Sleight
Sir Michael Snyder
Deputy James Michael Douglas
Thomson
Deputy John Tomlinson
James Richard Tumbridge
William Upton QC
Mark Raymond Peter Henry
Delano Wheatley
Deputy Philip Woodhouse
Dawn Linsey Wright

1. Apologies

The apologies of those Members unable to attend this meeting of the Court were noted.

2. Declarations There were no additional declarations.
3. Minutes *Resolved* – That the minutes of the last Court are correctly recorded, subject to the following amendments:-
- Angus Knowles-Cutler, and Alderwoman Susan Langley be recorded as having been in attendance.
 - On page 14, under Item 13, the reference to Adrian Bostock be corrected to Adrian Bastow, and the reference to Deputy John Bradshaw be corrected to Deputy David Bradshaw.
4. Letter The Right Honourable The Lord Mayor laid before the Court a letter declaring his assent to take upon himself continued office.
5. Resolutions There were no resolutions.
6. Mayoral Visits The Rt Hon the Lord Mayor took the opportunity to update the Court on his virtual engagement programme.
7. Policy Statement The Chair of Policy and Resources Committee outlined a number of key items for the coming period, including next steps for the Governance Review and the ongoing implications of the COVID response.
8. Hospital Seal There were no docquets for the Seal.
9. Freedoms The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned persons who had made applications to be admitted to the Freedom of the City by Redemption.

Craig Jamie Brummel <i>Hilary Miller</i> <i>Colin Trevor Gurnett</i>	a Police Officer <i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	Witham, Essex
Robert Murel Clark <i>William Paret Boswell</i> <i>Peter Kurrild-Klitgaard</i>	an Attorney-at-Law <i>Citizen and Scrivener</i> <i>Citizen and Scrivener</i>	Dallas, Texas, United States of America
Jonathan Piers Worsley Coleman <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Solicitor <i>Citizen and Farmer</i>	East Sussex
Neil Christopher Duke <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Film Scenery Manufacturing Company Director <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Virginia Water, Surrey
John Patrick Fitzpatrick <i>Mark Sutherland Johnson</i> <i>Malcolm Alastair Craig</i>	a Reinsurance Consultant <i>Citizen and Woolman</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Chicago, Illinois, United States of America
Peter Michael Frost	a Business Marketing Consultant,	Croydon, Surrey

<i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	
Simon John Halliday <i>Malcolm Alastair Craig</i> <i>Mark Sutherland Johnson</i>	a Rugby Tournament Chairman <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Woolman</i>	Salisbury, Wiltshire
Steven James Harris <i>Anthony John Paice</i> <i>Martin Victor Edwards</i>	a Chief Financial Officer <i>Citizen and Mason</i> <i>Citizen and International Banker</i>	East Sheen, London
Keith George Homewood <i>Leslie Gordon Alwyne Clarke</i> <i>Ann-Marie Jefferys</i>	an Ofsted Inspector, retired <i>Citizen and Plaisterer</i> <i>Citizen and Glover</i>	Guildford, Surrey
Ali Aklakul Islam <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Restaurant Owner <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Luton, Bedfordshire
Steven Christopher Kelleher <i>Colin George Ring</i> <i>George Richard Cannell</i>	a Recruitment Company Director <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Wallington, Surrey
Colin Macdonald <i>Lt Col Marcus Richard Appleton</i> <i>Douglas Pang Dau</i>	a Trainer and Systems Analyst, retired <i>Citizen and Cook</i> <i>Citizen and Baker</i>	Hampshire
Hector Stanley Mann <i>Roy Keith Sully</i> <i>Ian Kelly</i>	a Student <i>Citizen and Art Scholar</i> <i>Citizen and Butcher</i>	Mottingham, London
Stephen John McGuinness <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Royal Air Force Musician <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Ruislip, Middlesex
Caroline Muir <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Diplomat, retired <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Balham, London
Eric Robert Newnham <i>Ald. & Sheriff Prof. Michael Raymond Mainelli</i> <i>Elisabeth Mainelli</i>	a Media Company Chief Executive Officer <i>Citizen and World Trader</i> <i>Citizen and Mason</i>	Southwark, London
Mark Trevor Phillips <i>Sir David Wootton, Kt., Ald.</i> <i>Thomas Sleigh, Deputy</i>	a Journalist & Businessman <i>Citizen and Fletcher</i> <i>Citizen and Common Councilman</i>	Kentish Town, London
William Douglas Buchanan Radcliffe <i>David Gordon Hope-Mason</i> <i>Philippa Jane Meryl Dutton, MVO</i>	a Group Investor Relations Director <i>Citizen and Fruiterer</i> <i>Citizen and Musician</i>	Ashted, Surrey
Kutub Uddin Ahmed Shikder, MBE <i>Ann-Marie Jefferys</i> <i>Dorothy Newlands of Lauriston</i>	a Barrister <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Hackney, London
Geoffrey Austin Thompson	a Headmaster, retired	Hertfordshire

Martin Henry Charles Russell, TD
Sir Kenneth Aphunezi Olisa, OBE

Citizen and Farrier
Citizen and Information Technologist

Duchess Kerrol Michelle
Madalitso Williams-Alonga
Timothy John Macandrews, TD JP
Luis Hui

an Events Coordinator
Citizen and Gold & Silver Wyre Drawer
Citizen and Gold & Silver Wyre Drawer

Highgate, London

Gina Mary Wilson
Neal Kelvin Goldsmith
John Howard

a Solicitor
Citizen and Innholder
Citizen and Innholder

Kensington, London

Resolved – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is thereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

10.
 Bill for Act of
 Common
 Council

Bill for an Act of Common Council: Common Council Elections

A Bill for an Act of Common Council, to provide for the date of the next ordinary Common Council elections being postponed from 18 March 2021 until 23 March 2022, was presented to the Court for its third reading, together with a report of the Policy and Resources Committee thereon.

Resolved – That the report be agreed to and that the Bill be read a third time, do pass into Law and do become an Act of Common Council.

11.
 Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

Statutory Instruments

Date in force

The Coronavirus Act 2020 (Residential Tenancies: Protection from Eviction) (Amendment) (England) Regulations 2020 No.914
 Schedule 29 of the Coronavirus Act 2020 requires landlords to provide at least three months' notice of intention to seek possession of housing let under a Rent Act 1977 protected or statutory tenancy, a secure tenancy, a flexible tenancy, an assured tenancy, an assured shorthold tenancy, an introductory tenancy or a demoted tenancy let by a local authority or housing action trust. These regulations extend that provision, which was to end on 30th September 2020, to 31st March 2021. The regulations also extend the required notice period in most cases to 6 months.

29 August 2020

The Prosecution of Offences (Custody Time Limits) (Coronavirus) (Amendment) Regulations 2020 No. 953
 These Regulations amend the Prosecution of Offences (Custody Time Limits) Regulations 1987 ("the 1987 Regulations") to increase custody time limits for those awaiting trial in the Crown Court, including the Central Criminal Court, from 112 days to 168 days, in response to the effect of the pandemic on jury trials. The Regulations cease to have effect on 28th June 2021 and do not apply to an accused who was in custody in relation to an offence and subject to a custody time limit provided in the 1987 Regulations before these Regulations came into force.

28 September
 2020

The Business Tenancies (Protection from Forfeiture: Relevant Period) (Coronavirus) (England) (No. 2) Regulations 2020 No. 994 29 September 2020

S.82 of the Coronavirus Act 2020 provides that a right of re-entry or forfeiture, under a relevant business tenancy, for non-payment of rent may not be enforced, by action or otherwise, during the relevant period. These Regulations extend the relevant period from 30th September to 31st December 2020. The 2020 Act defines “relevant business tenancy” as a tenancy to which Part 2 of the Landlord and Tenant Act 1954 applies, or to which that Part of that Act would apply if any relevant occupier were the tenant.

The Taking Control of Goods (Amendment) (Coronavirus) Regulations 2020 No. 1002 29 September 2020

These Regulations amend previous Regulations made in 2013, with the effect that, during the relevant period, the minimum amount of net unpaid rent before an enforcement action for commercial rent arrears recovery can take place is 276 days’ rent where it takes place on or before 24th December 2020 and 366 days’ rent where it takes place on or after 25th December 2020. The relevant period has been extended to 31st December. These amendments do not affect any enforcement action taken prior to their coming into force.

The Health Protection (Coronavirus, Restrictions) (No. 2) (England) (Amendment) (No. 5) Regulations 2020 24 September 2020

The effect of these Regulations is that certain businesses (listed in Schedule 3 of the Regulations) must not provide their services during the emergency period (which ends on a day to be specified by the Secretary of State) between the hours of 22:00 and 05:00. These Regulations impact on the business of venues in the City including restaurants, bars and pubs.

The text of the measures and the explanatory notes may be obtained from the Remembrancer’s Office.)

12.
Appointments

The Court proceeded to consider appointments to the following Committees:-

- (A) Two Members on the **Planning and Transportation Committee**, for the balance of terms expiring in April 2021.

Nominations received:-

Helen Lesley Fentimen, O.B.E.
Michael Hudson
William Pimlott

Read.

Resolved – That, in accordance with the outcomes of the indicative ballot process, the appointment to the Planning and Transportation Committee of Helen Fentimen and Michael Hudson, for terms expiring in April 2021, be confirmed.

- (B) One Member on the **City Bridge Trust Committee**, for the balance of a

term expiring in April 2023.

Nominations received:-

Judith Lindsay Pleasance
Deputy James Henry George Pollard
Jeremy Lewis Simons

Read.

Resolved – That, in accordance with the outcomes of the indicative ballot process, the appointment to the City Bridge Trust Committee of Judith Pleasance, for a term expiring in April 2024, be confirmed.

- (C) Eight Members on the **Community and Children's Services Committee**, for the balance of terms expiring in April 2021.

Nominations received:-

Mark Bostock

Read.

Whereupon the Lord Mayor declared Mark Bostock to be appointed to the Community and Children's Services Committee, for the balance of a term expiring in April 2021.

13.

Questions

*Harrower, G.G.,
to the Chair of
the Policy and
Resources
Committee*

Planning Regime Reform

Graeme Harrower asked a question of the Chair of the Policy and Resources Committee, asking whether she would commit to bringing recommendations to the Court proposing that the City of London Corporation's planning regime be reformed so as to comply with the recommendations made in the recently published Transparency International UK report relating to planning governance.

Responding, the Chair advised that she would be happy to discuss the recommendations with the Chairman of Planning and Transportation and whether the City of London Corporation should make any changes to current practice based on them; however, she did not feel it was appropriate to commit to bringing recommendations at this point in time. She also suggested that any changes should be incorporated as part of the wider governance review process following the Lisvane Review.

Graeme Harrower asked a supplementary question, querying whether two specific proposals could be committed to, namely implementing the measure concerning transparency of meetings with developers, and the measure relating Members who had connections with the property industry being made ineligible to sit on the Planning and Transportation Committee. He suggested that a failure to make such a commitment would justify views outside the Guildhall that the City Corporation was not a fit body to exercise the functions of a public authority.

In reply, the Chair reiterated her undertaking to discuss the matter with the Chair of Planning and Transportation in the first instance. She challenged the assertion that

the City Corporation was not a fit body to carry out its planning functions, suggesting that the assertion was unfounded and inappropriate. She noted the legal duty to promote high standards of conduct and to manage conflicts of interest to that high level, observing that the City complied fully with all relevant legal requirements. Should the Honourable Member have any evidence of wrongdoing, this should be submitted to the City Corporation's Standards Committee.

Paul Martinelli asked a supplementary question relating to wider governance concerns, specifically around the format of meetings, asking whether the Chair would commit today to holding a fully hybrid meeting for the informal meeting of the Court scheduled for 12 November 2020.

The Chair expressed the view that it would be inappropriate to do so at this stage in the pandemic, noting the challenges of holding such large-scale hybrid meetings with social distancing measures currently in place and particularly the stricter rules that were likely to be implemented in the coming period. She confirmed that plans to hold hybrid committee meetings were being progressed, with technology already installed in the North Wing which had allowed a small number of hybrid meetings to take place during September. Similar technology was also being installed in the Committee Rooms. Officers were exploring what could be done in the Great Hall and Livery Hall; however, there would be a high cost associated with these. Given the current stage of the pandemic, the Chair urged colleagues to consider keeping their committee meetings virtual as far as possible for now, with the situation kept under review.

In response to a supplementary question from Deputy Philip Woodhouse, in which he emphasised the importance of showing leadership in returning to the City through hybrid meetings, the Chair reiterated her previous comments in relation to the significant efforts being taken to support the Square Mile through this difficult period. She reminded Members that many of the Corporation's own officers were now back in the office and that some had also been on-site throughout the entire period. However, this had to be managed in such a way as to observe the rules around social distancing and with a view as to how best to conduct business. The opportunity of hybrid meetings would, of course, be kept under regular review but she questioned whether proceeding at this point in time would really be demonstrating the sort of leadership that the City Corporation should be showing. She suggested that efforts at this time would be best-placed into working with to ensure the Square Mile was in the fittest state possible when recovery properly began, raising in every single quarter the need to look very carefully at the safety guidance so that the economy could continue to operate safely.

Replying to an additional supplementary question from Andrew McMurtrie, in which he echoed the comments made by Deputy Woodhouse in respect of setting an example and urged the use of pragmatism and common-sense, whilst also querying the costs of hybrid meetings, the Chair confirmed that the costs of holding and live-streaming a hybrid Court of Common Council meeting from the Great Hall would be around £8,000. The Chair also cautioned that further restrictions were likely to be applied in London shortly and it would be vital to comply with these, regardless of whether they were liked or not. Work was underway to try and influence these measures, with the Chair arguing for the economy in every possible

setting; however, concerted and co-ordinated efforts across London would be important.

*Harrower, G.G.,
to the Chair of
the Policy and
Resources
Committee*

Lord Mayor's Show

Graeme Harrower asked a question of the Chair of the Policy and Resources Committee regarding the Lord Mayor's Show, querying whether Taiwan would be invited to participate in next year's event.

Responding, the Chair expressed her sadness that this year's Lord Mayor's Show had had to be cancelled, albeit this was fully understandable in the circumstances. She advised that The Lord Mayor's Show was organised and run by a company formed for that purpose and not by the City Corporation; however, from initial conversations, she understood that it was too early to say what the arrangements would be for 2021 or who might participate.

Graeme Harrower asked a supplementary question, through which he sought the Chair's view as to whether Taiwan should be invited to participate, noting that the People's Republic of China had been allowed to participate previously. Replying, the Chair commented that the Show was not a political event but a family-orientated day out, aimed at welcoming the new Lord Mayor into office. She suggested that it should be kept non-political and that, should people wish to apply to run their floats in it, she was sure that the company would consider those applications where there was space.

Mark Wheatley asked a further supplementary question, seeking clarity as to why Taiwan had been welcome to participate in previous years but was not allowed to attend last year's Show, when the People's Republic of China had floats involved, which suggested partial treatment. Responding, the Chair advised that she was not in a position to answer that question, as any considerations would have been made and determined by the company. She added that the City should be very proud of the fact that the Lord Mayor's Show was a non-political event in which many participants from all over the world wished to come and participate.

*Scot, J.G.S., J.P.,
to the Chair of
the Policy and
Resources
Committee*

Common Hall

John Scott asked a question of the Chair of the Policy and Resources Committee regarding Common Hall and the perception of giving precedence to ceremonial activities over committee meetings.

Responding, the Chair noted that the City Corporation had sought to reflect the position taken in the Coronavirus Regulations in relation to elections, making reference to the cancelled Common Hall for the Election of Sheriffs in June. However, the differing constitutional requirements for the Election of Lord Mayor had not permitted the same approach and the nature of relevant legislation also meant that procedures such as postal or electronic voting and participation were not available: in short, there had been no choice legally but to conduct the process physically and on the scheduled date but in compliance with social distancing requirements. The Chair provided a brief summary of the steps taken to ensure compliance and to streamline proceedings and thanked those who had contributed to the efforts ensuring the City's legal obligations were met in a safe and compliant manner, allowing the Lord Mayor to be re-elected for a second term of office.

Patel, D., O.B.E.,
to the Chair of
the Policy and
Resources
Committee

Covid Recovery and Support for the City

Dhruv Patel asked a question of the Chair of the Policy and Resources Committee in relation to the future of the City and a rebalancing of focus away from internal matters, commenting on the dramatic impact of the current crisis on the retail, arts and leisure sectors and the long-term consequence for London as a global centre.

Responding, the Chair sympathised with the concerns expressed and highlighted the importance of addressing some of the comments raised by Lord Lisvane through his Governance Review, which would ensure that the City Corporation remained relevant and effective, and that it was in the best shape to be able support the long-term future of the City. The Chair assured Members that the Corporation had been doing all that it could to support City businesses through this difficult time, with serious and concerted efforts taken. This included work to secure the future of the cultural and creative sectors, as well as continued activity on international competitiveness, alongside calls for a safe, secure and flexible return to offices to allow the economy to operate. The Chair agreed with the importance of pace and was pleased to confirm the imminent publication of a report looking at what London needed to do to maintain its position for the future. Work was also underway to establish a Covid Recovery Commission to focus on the City's recovery: it was clear that there would be much work to do and difficult times ahead, and it would be vital for the City Corporation to support the Square Mile through them.

Deputy Tom Sleight, through a supplementary question, highlighted some of the concerted activity that he was aware of through collaboration with London Councils, whilst also commenting on the significant support the City had been able to offer as a landlord, having continually taken action to support its retail tenants. Whilst there would always be a question of balance about the appropriate level of support, it would be unfair to suggest that significant assistance had not been offered to date and he expressed his hope that the City would continue to support its tenants who were struggling, particularly those at-risk retail and leisure tenants. He also questioned whether information-sharing on the range of support offered could be improved, both to Members beyond, to raise awareness.

In reply, the Chair agreed that the range of activity across the City's property portfolio, through the City Bridge Trust in supporting civil society, with London Boroughs, and through work on bodies such as the London Recovery Board and the London Transition Board, could be better communicated. She also cautioned that there would be further challenges and it would not be feasible to help all out tenants in the longer-term because of the economic scale of the crisis; however, the City would continue to do all that it reasonably could and efforts would be taken to improve communications to Members and beyond.

14. Motions

Fredericks, M.F.;
Newman, B.P.,
C.B.E.

Motion – “That this Honourable Court resolves that the Resource Allocation Sub-Committee begins the implementation of the recommendations made in Part 8 of Lord Lisvane's Report by presenting a detailed report on a new standards regime to the Policy and Resources Committee which then presents a detailed report on that regime to the Court at its meeting in January 2021, with a view to the regime being implemented by the end of March 2021 at the latest.”

Marianne Fredericks spoke to introduce the Motion, reminding Members of the significant agreement amongst Members at the June meeting of the Court that reform of the standards regime was needed. She noted that Lord Lisvane's Governance Review recommendations in relation to this matter had now been submitted and urged that they be taken forward as a matter of priority. Barbara Newman seconded the motion, concurring that reform was well overdue and observing that the Motion provided a manageable and realistic timetable for change.

Holmes, A.;
Fredericks, M.B.

Amendment – That the word “regimes” in the penultimate line of the Motion be deleted and replaced with “the regime’s system for handling complaints”.

During debate, it was noted that the work currently handled by the Standards Committee went further than simply complaints and it was suggested that an amendment could be beneficial to allow for a focus on that particular area of concern and mitigate against the risk of other issues preventing progress from being made. The Mover and Seconder of the Motion confirmed their willingness to accept this amendment, whereupon the Lord Mayor declared the Amendment to be carried.

Members proceeded to debate the Motion as amended.

Whilst expressing support for the aims of the Motion, concerns were raised that the wording in its current format had the effect of accepting Lord Lisvane's findings as unquestionably correct. It was argued that it might be precipitate to assume this prior to the opportunity for wider scrutiny and review by all Members in the normal way, with it suggested that a rash decision now could have the unintended consequence of preventing a fair regime with the support of all Members from being created. It was ventured that the eagerness to initiate change meant that action might well be being over-simplified, with it observed that certain recommendations made by Lord Lisvane were more controversial than might necessarily be appreciated.

Estlin, Sir Peter,
Ald.; Lord, C.E.,
O.B.E., J.P., Deputy

Amendment – That the word “implementation” be replaced with the word “consideration”.

Discussion ensued on a further prospective amendment, intended to alleviate concerns in relation to the direct implementation of Lord Lisvane's recommendation without opportunity for further Member scrutiny. During debate, it was confirmed that the Resource Allocation Sub-Committee had given an undertaking to engage fully on the Lisvane Review's proposals as part of the next steps.

A Division being demanded and granted, there appeared:-

For the Affirmative – 67

ALDERMEN

Bowman, Sir Charles
Edhem, E.
Estlin, Sir Peter
Garbutt, J.
Gifford, Sir Roger
Gowman, A.J.
Goyal, P.B., O.B.E.

Graves, D.A.
Hailes, T.R.
Howard, R.P.S.
Hughes-Penney, R.C.
Jones, G.P., Q.C.
Keaveny, V.T.
King, A.J.N.

Langley, S., O.B.E.
Luder, I.D.
Mainelli, Prof. M.R.M., Sheriff
Parmley, Sir Andrew
Scotland, Baroness Patricia, Q.C.
W.A.B. Russell, The Rt Hon The
Lord Mayor

COMMONERS

Addy, C.K.	Haines, C.W.	Murphy, B.D.
Ali, M.	Hayward, C.M., Sheriff	Petrie, J.
Barrow, D.G.F.	Hoffman, T.D.D., M.B.E., Deputy	Pleasance, J.L.
Bennett, P.G.	Holmes, A.	Rogula, E., Deputy
Boden, C.P.	Joshi, S.J.	Sayed, R.
Bottomley, K.D.F., Deputy	Knowles-Cutler, A.	Sells, O.M., Q.C.
Bradshaw, D.J., Deputy	Levene, T.C.	Shilson, Dr G.R.E., Deputy
Chadwick, R.A.H., O.B.E., Deputy	Littlechild, V., M.B.E.	Simons, J.L.
De Sausmarez, H.J.	Lodge, O.A.	Sleigh, T., Deputy
Doshi-Smith, G.M.	Lord, C.E., O.B.E., Deputy	Snyder, Sir Michael
Duckworth, S.D., O.B.E., D.L.	Martinelli, P.N.	Thomson, J.M.D., Deputy
Durcan, M.	McGuinness, C.S., Deputy	Tumbridge, J.R.
Edwards, J.E.	Mead, W., O.B.E.	Upton, W.M., Q.C.
Everett, K.M., Deputy	Merrett, R.A., Deputy	Woodhouse, P.J., Deputy
Fairweather, A.H.	Meyers, A.G.D.	Wright, D.L.
Fernandes, S.A.	Moss, A.M., Deputy	

Tellers for the affirmative – Deputy Edward Lord and Deputy Jamie Ingham Clark.

For the Negative – 33

ALDERMEN

Lyons, N.S.L.	Wootton, Sir David	Yarrow, Sir Alan
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COMMONERS

Anderson, R.K.	Fletcher, J.W.	McMurtrie, A.S.
Barr, A.R.M.	Fredericks, M.B.	Mooney, B.D.F., Deputy
Bell, M.	Graham, T.	Patel, D., O.B.E.
Bennett, J.A., Deputy	Haines, Revd. S.D.	Pearson, S.
Bensted-Smith, N.B.	Harrower, G.G.	Pimlott, W.
Bostock, M.	Hill, C.	Pollard, J.H.G., Deputy
Chapman, J.D.	Hudson, M.	Quilter, S.D.
Colthurst, H.N.A.	Hyde, W.M., Deputy	Scott, J.G.S.
Dunphy, P.G., Deputy	Lloyd-Owen, N.M.C.	Tomlinson, J., Deputy
Fentimen, H.L., O.B.E.	Mayhew, J.P.	Wheatley, M.R.P.H.D.

Tellers for the negative – Tijs Broeke and Henry Colthurst.

Upon the results of the Division being announced, the Lord Mayor declared the Amendment to be carried.

Hayward, C.M.,
Sheriff; Estlin, Sir
Peter., Ald.

Motion – That the Question (i.e. the Motion as amended) be now put.

Upon the Motion being put, the Lord Mayor declared it to be carried and directed that the Motion as amended be put to the Court forthwith.

Upon the Motion as amended being put, the Lord Mayor declared it to be carried.

Resolved – That this Honourable Court resolves that the Resource Allocation Sub-Committee begins the consideration of the recommendations made in Part 8 of Lord Lisvane's Report by presenting a detailed report on a new standards regime to the Policy and Resources Committee which then presents a detailed report on that regime to the Court at its meeting in January 2021, with a view to the regime's system for handling complaints being implemented by the end of March 2021 at the latest.

Locum Tenens

At this point in proceedings, the Town Clerk reported that the Lord Mayor needed to depart the meeting in order to attend an official engagement. Accordingly, at this point was produced and read in Court a Warrant, signed by the Right Honourable The Lord Mayor, appointing Alderman Ian Luder as Locum Tenens to transact all the business appertaining to the Office of Mayoralty of this City during his absence.

Pleasance, J.L.;
Boden, C.P.

Motion – That, pursuant to Standing Order 6(3), the order of business be amended to allow for Item 16(A) to be considered as the next item of business.

Following a period of debate, the Motion to amend the order of business was withdrawn.

Lloyd-Owen,
N.M.C.; Ali, M.

Motion – “That this Honourable Court declares a Climate Emergency with immediate effect, in light of the Intergovernmental Panel on Climate Change (IPCC) report, which outlined the need for immediate action if global temperatures are to be kept within 1.5 degrees of pre-industrial levels; and in line with hundreds of District, County, Unitary & Metropolitan Councils that have already declared a Climate Emergency.

That this Honourable Court agree the following commitments to support this declaration:

1. Climate change is an existential threat, our highest corporate risk and will be prioritised accordingly.
2. The amount of funding agreed in the Climate Action Strategy will be regarded as a minimum starting point.
3. This funding will be protected, regardless of changes in funding sources.
4. A clear roadmap to achieving the 2027 and 2040 net-zero targets for the Corporation and its whole value chain will be set out urgently, including interim target dates.
5. Regular assessment will be made of our capacity to increase funding so as to reach the net-zero targets as soon as possible.
6. Lord Lisvane’s recommendation that a “green impact assessment” should accompany every policy or project proposal submitted to a committee, will be implemented immediately. The Court must not wait for the full implementation of the Climate Action Strategy in April 2021.
7. A Biodiversity Action Plan (to replace the Biodiversity Action Plan 2016-2020) will be implemented by April 2021, alongside the Climate Action Strategy.
8. Meaningful consultation will take place with a wide range of City residents, workers and students, alongside engagement with wider communities, particularly young people.
9. If there is evidence for a projected increase in global temperatures of more than 2 degrees, we will revisit and increase our investment in climate resilience before 2030 to enable us to prepare for the worst-case scenario”.

Natasha Lloyd-Owen spoke to open the debate, outlining the rationale behind the

various commitments proposed with the Motion. She argued that the Motion, if passed, would reinforce the aims of the Climate Action Strategy proposed for adoption at Item 16(A), as well as ensuring that the scale of climate change and the challenge faced was acknowledged and at the forefront of Members' minds moving forwards.

Abrahams, G.C.;
Harrower, G.G.

Motion – That, in accordance with Standing Order 2, Standing Order 12(6) be suspended to allow for debate in respect of Motions to continue.

A Division being demanded and granted, there appeared:-

For the Affirmative – 70

ALDERMEN

Estlin, Sir Peter
Garbutt, J.
Gifford, Sir Roger
Gowman, A.J.
Goyal, P.B., O.B.E.

Graves, D.A.
Hailes, T.R.
Howard, R.P.S.
Jones, G.P., Q.C.
Keaveny, V.T.

King, A.J.N.
Langley, S., O.B.E.
Mainelli, Prof. M.R., Sheriff
Parnley, Sir Andrew
Wootton, Sir David

COMMONERS

Abrahams, G.C.
Addy, C.K.
Ali, M.
Anderson, R.K.
Barr, A.R.M.
Bell, M.
Bostock, M.
Bottomley, K.D.F., Deputy
Brooke, T.
Chapman, J.D.
Duckworth, S.D., O.B.E., D.L.
Durcan, M.
Everett, K.M., Deputy
Fairweather, A.H.
Fentimen, H.L., O.B.E.
Fredericks, M.B.
Graham, T.
Haines, C.W.
Harrower, G.G.

Hayward, C.M., Sheriff
Hill, C.
Holmes, A.
Ingham Clark, J., Deputy
Joshi, S.J.
Knowles-Cutler, A.
Levene, T.C.
Littlechild, V., M.B.E.
Lloyd-Owen, N.M.C.
Lord, C.E., O.B.E., Deputy
Martinelli, P.N.
Mayhew, J.P.
McGuinness, C.S., Deputy
McMurtree, A.S.
Mead, W., O.B.E.
Merrett, R.A., Deputy
Murphy, B.D.
Newman, B.P., C.B.E.

Packham, G.D.
Patel, D., O.B.E.
Pearson, S.J.
Petrie, J.
Pimlott, W.
Pleasance, J.L.
Pollard, J.H.G., Deputy
Quilter, S.D.
Sayed, R.
Scott, J.G.S.
Simons, J.L.
Sleigh, T., Deputy
Thomson, J.M.D., Deputy
Tomlinson, J., Deputy
Upton, W.M., Q.C.
Wheatley, M.R.P.H.D.
Woodhouse, P.J., Deputy
Wright, D.L.

Tellers for the affirmative – Deputy Edward Lord and Susan Pearson.

For the Negative – 17

ALDERMEN

Bowman, Sir Charles

Edhem, E.

Hughes-Penney, R.C.

COMMONERS

Barrow, D.G.F.
Bennett, P.G.
Bennett, J.A., M.B.E., Deputy
Boden, C.P.
Bradshaw, D.J., Deputy

Chadwick, R.A.H., O.B.E., Deputy
De Sausmarez, H.J.
Edwards, J.E.
Fletcher, J.W.
Haines, Revd. S.D.

Hoffman, T.D.D., M.B.E., Deputy
Hudson, M.
Rogula, E., Deputy
Tumbridge, J.R.

Tellers for the negative – Deputy Jamie Ingham Clark and John Fletcher.

An abstention was recorded from Deputy Brian Mooney.

Upon the results of the Division being announced, the Lord Mayor declared the

Motion to be carried.

Resolved – That, in accordance with Standing Order 2, Standing Order 12(6) be suspended to allow for debate in respect of Motions to continue.

Members proceeded to debate the Motion.

During discussion, the following arguments were advanced:

- The value of declaring a Climate Emergency was queried, with it observed that, of those authorities who had declared such an Emergency, only half had published action plans and even fewer put funding plans in place. Consequently, it was suggested that it would be better to take action via the robust Climate Action Strategy proposed at Item 16(A), rather than focus on declarations, with it noted that the proposed Strategy was funded, based on detailed modelling and analysis, and set out achievable targets and tangible actions with established mechanisms for measurement and scrutiny.
- A Member queried the suggestion of Climate Change being the highest corporate risk, with it noted that this was not currently the case and that any such amendment to the corporate risk register would require proper institutional support and costed measures; making such a change without any preparatory activity could give the impression that the City Corporation was merely seeking to undertake “greenwashing” and would be an inappropriate way to take forward such a fundamental issue.
- Whilst welcoming the attention being brought to such an important issue, it was urged that the significant leadership role the City Corporation had taken in this area over the past years not be forgotten. Particular reference was made to the Green Finance Taskforce and Green Finance Institute, as well as the wide range of engagements which had sought to find tangible and practical ways to mobilise investment into carbon-related initiatives. A Member expressed concern that the Motion gave the impression that the City had been slow to take action to date and risked trivialising the substantial efforts made.
- Several Members argued that the Motion and the Climate Action Strategy should not be seen as mutually exclusive and that it was a false dichotomy to suggest so. Whilst the Strategy was clearly to be welcomed and would take the City Corporation a long way forwards, the Motion would provide complementary support and protection to the commitments made within the Strategy, thereby enhancing it.
- Reference was made to the Duke of Cambridge’s “Earthshot” campaign and the need to be highly ambitious in taking action on this vital issue.

Lord, C.E., O.B.E.,
Deputy; Broeke, T.

Motion – That the Question be now put.

Upon the Motion being put, the Lord Mayor declared it to be carried.

Natasha Lloyd-Owen spoke to close the debate.

A Division being demanded and granted in respect of the substantive Motion, there

appeared:-

For the Affirmative – 18

COMMONERS

Abrahams, G.C.
Ali, M.
Anderson, R.K.
Bell, M.
Bostock, M.
Broeke, T.

Chapman, J.D.
Fentimen, H.L., O.B.E.
Fredericks, M.B.
Hill, C.
Lloyd-Owen
Lord, C.E., O.B.E., Deputy

Murphy, B.D.
Newman, B.P.
Pearson, S.J.
Pimlott, W.
Quilter, S.D.
Upton, W.M.

Tellers for the affirmative – Natasha Lloyd-Owen and Deputy Edward Lord.

For the Negative – 59

ALDERMEN

Bowman, Sir Charles
Edhem, E.
Estlin, Sir Peter
Gifford, Sir Roger
Gowman, A.J.
Goyal, P.B., O.B.E.

Graves, D.A.
Hailes, T.R.
Howard, R.P.S.
Hughes-Penney, R.C.
Keaveny, V.T.
Langley, S., O.B.E.

Luder, I.D.
Lyons, N.S.L.
Mainelli, Prof. M.R., Sheriff
Parmley, Sir Andrew
Wootton, Sir David

COMMONERS

Addy, C.K.
Barr, A.R.M.
Barrow, D.G.F.
Bennett, J.A., M.B.E., Deputy
Bennett, P.G.
Bottomley, K.D.F., Deputy
Bradshaw, D.J., Deputy
De Sausmarez, H.J.
Durcan, M.
Edwards, J.E.
Fernandes, S.A.
Fletcher, J.W.
Graham, T.
Haines, C.W.

Hayward, C.M., Sheriff
Hoffman, T.D.D., M.B.E., Deputy
Holmes, A.
Hudson, M.
Ingham Clark, J., Deputy
Joshi, S.J.
Knowles-Cutler, A.
Littlechild, V., M.B.E.
Martinelli, P.N.
Mayhew, J.P.
McGuinness, C.S., Deputy
McMurtrie, A.S.
Mead, W., O.B.E.
Mooney, B.D.F., Deputy

Morris, H.F.
Packham, G.D.
Patel, D., O.B.E.
Petrie, J.
Pleasance, J.L.
Pollard, J.H.G., Deputy
Rogula, E., Deputy
Scott, J.G.S.
Simons, J.L.
Thomson, J.M.D., Deputy
Tomlinson, J., Deputy
Woodhouse, P.J., Deputy
Wright, D.L.

Tellers for the negative – Deputy Jamie Ingham Clark and Doug Barrow.

Upon the results of the Division being announced, the Lord Mayor declared the Motion to be lost.

15. Awards &
Prizes

There was no report.

16.

POLICY AND RESOURCES COMMITTEE

(Deputy Catherine McGuinness)

24 September 2020

(A) Climate Action Strategy

The Court considered proposals relating to the adoption of a scoped and costed Climate Action Strategy for the City of London Corporation.

The Chair spoke to introduce the report, commending it as a hallmark strategy which would form the basis of the City's global, political and community engagement for years to come.

It was noted that the Strategy would affect City Fund, City Cash, and Bridge House Estates; consequently, Members would need to be mindful of their roles in respect of the City Corporation funds and as Trustees of Bridge House Estates when considering the proposals.

Several Members spoke in support of the report, advocating the importance of its data-driven and science-based targets, ensuring they were pragmatic, deliverable and would facilitate real and demonstrable impact. The ability to tackle Scope 3 emissions was commented on in particular, with Members noting that the Strategy represented a leadership moment for the City, bringing Climate Action on a par with Green Finance, where the City was already a global leader. The focus on buildings was also commended, with it observed that the City's property portfolio represented its largest single source of carbon emissions and so action here was particularly impactful.

Lloyd-Owen,
N.M.C.;
Fredericks, M.B.

Amendment – That the following wording be appended to the second recommendation of the report: “*with a commitment that the amount of funding agreed in the Climate Action Strategy will be protected, regardless of changes in funding sources.*”

During debate on the Amendment, several Members expressed reservations in respect of making open-ended commitments on future funding, noting that there were robust mechanisms within the Strategy to ensure the right resources were allocated to various activities and that needs and achievements were kept under constant review.

Bottomley,
K.D.F., Deputy,
Hailes, T.R., Ald.

Motion – That the Question be now put.

Upon the Motion being put, the Lord Mayor declared it to be carried.

Upon the Amendment being put, the Lord Mayor declared it to be lost.

Resolved – That approval be given to:

1. The adoption of the Climate Action Strategy set out at Appendix 1 to the report, together with the actions set by committee at Appendix 2.
2. The allocation of additional budget required to deliver the strategy, as recommended by the Resource Allocation Sub-Committee and the funding route as referred to in paragraphs 6-10 of the accompanying report.

24 September 2020

(B) Bridge House Estates Strategy: Bridging London 2020-2045

The Court considered the adoption of a new Bridge House Estates (BHE) Strategy: *Bridging London, 2020 – 2045*. The proposed strategy represented an exciting moment in BHE's long history, providing a framework for all of the charity's activities and outlining the collective impact it wished to have through its primary and ancillary objects. It also set out a new vision for the charity where ‘*every person in London becomes truly connected*’, and outlined three new aims to be: *catalytic, sustainable and impact driven*. A high-level implementation plan for the strategy

was also presented.

Resolved – That the Court of Common Council, acting collectively in BHE's (charity no. 1035628) best interests:-

1. Approves the proposed final version of the charity's overarching Strategy: *Bridging London, 2020-2045*, for the City of London Corporation as Trustee of the charity.
2. Approves the high-level implementation plan for the Strategy: *Bridging London, 2020-2045*.

Lord, C.E.,
O.B.E., Deputy,
Hailes, T.R., Ald.

Motion – That, in accordance with Standing Order 2, Standing Order 16 be suspended to allow for the meeting to continue.

Upon the Motion being put, the Lord Mayor declared it to be carried.

Resolved – That, in accordance with Standing Order 2, Standing Order 16 be suspended to allow for the meeting to continue.

17. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

(Deputy Brian Desmond Francis Mooney, Chief Commoner)

8 October 2020

Applications for Hospitality

(A) Hanukkah Reception

It was proposed that the City Corporation host an early evening reception on 16 December 2020 to celebrate the Jewish festival of Hanukkah. The reception would provide an opportunity to celebrate the City Corporation's historic links with the Jewish community, demonstrate the City Corporation's commitment to bringing together different communities, and promote London as an inclusive, diverse and multi-faith City. The event would take place in a manner that is consistent with any COVID-related restrictions that might be in place.

It was **recommended** that hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

(b) Annual Reception for Volunteers

It was proposed that the City Corporation host a reception for volunteers on 22 March 2021. This annual reception provided an opportunity to thank individuals who gave up their time voluntarily for the City Corporation and would have particular importance next year given the high level of volunteering in relation to the COVID pandemic. The event would take place in a manner that was consistent with any COVID-related restrictions that might be in place.

It was **recommended** that hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

(c) London Sport Awards 2021

It was proposed that the City Corporation host an evening reception and dinner at Guildhall on 14 May 2021 as part of the London Sport Awards 2021. Following consultation between the City Corporation and London Sport, it was proposed that next year's London Sport awards ceremony take place at Guildhall and that the City Corporation host the reception and dinner element of the event. The event would provide an opportunity to demonstrate the City Corporation's commitment to grassroots sport and physical activity.

It was **recommended** that hospitality be granted for the London Sports Awards 2021 and that arrangements be made under the auspices of the Policy and Resources Committee; the costs to be met from City's cash and within the agreed parameters.

Resolved – That hospitality be granted for the London Sports Awards 2021 and that arrangements be made under the auspices of the Policy and Resources Committee; the costs to be met from City's cash and within the agreed parameters.

(d) High Sheriffs' Association of England and Wales Reception

It was proposed that the City Corporation host an early evening reception in the Grand Hall of the Old Bailey for the High Sheriffs' Association of England and Wales in May 2021. The City Corporation had hosted an annual reception for the High Sheriffs' Association at the Old Bailey since 2018. The reception aimed to further relations between the Sheriffs of the City of London and the High Sheriffs of England and Wales.

It was **recommended** that hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's cash and within the agreed parameters.

(e) Central London Bench Reception

It was proposed that the City Corporation hosts an early evening reception in the Grand Hall at the Old Bailey for the Central London Bench in June 2021. The City Corporation had hosted an annual reception for the Central London Bench at the Old Bailey since 2018. The reception aimed to further relations between the City of London Corporation and the Central London Bench.

It was **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's cash within agreed parameters.

Resolved – That hospitality be granted for an early evening reception and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's cash within the agreed parameters.

18. *Resolved* - that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

Summary of exempt items considered whilst the public were excluded:-

19. *Resolved* – That the non-public minutes of the last Court are correctly recorded.
20. **Policy and Resources Committee**
The Court approved proposals in relation to the redevelopment of Bastion House.
21. **City of London Police Authority Board**
The Court approved an extension to the Commissioner of the City Police's appointment.
22. **Property Investment Board**
The Court noted action taken under urgency procedures in respect of:
(A) a freehold purchase; and
(B) a major property refurbishment.
23. **Policy and Resources Committee**
Additional Item The Court approved proposals in relation to employment matters.

The meeting commenced at 1.00 pm and ended at 4.05 pm

BARRADELL.

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Report – Finance Committee

Resetting of Departmental Budgets 2020/21

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

At your Resource Allocation Sub-Committee on 18th September 2020, Members considered and approved recommendations for budget adjustments of £15.6m, following a request at their meeting in July for an in-year re-budgeting exercise to assist in repairing the damage to the City's budgets arising from the COVID-19 pandemic. This was a vital step in ensuring that the Corporation put its finances on a sustainable footing for the medium term.

Members of your Finance Committee were asked to recommend to the Court of Common Council the budget adjustments outlined below, totalling £14.2m, to departmental local risk budgets (including a reduction of £400K to the original proposal to Resource Allocation Sub Committee for Open Spaces and a £1m downward revision agreed by the October Finance Committee following an improvement in the Barbican position), to address the deficit in lost income due to the COVID-19 pandemic, and set realistic budgets that Chief Officers can be held to this financial year (2020/21).

Members of the relevant Service Committees were asked to note the recommended budget adjustments which, subject to the agreement of the Court of Common Council in December, will be reflected in detailed Revised Estimates for 2020/21.

The impact of COVID-19 stands at around £28.4m across all risks and funds in 2020/21, of which £17.9m relates to Chief Officers local risk budgets. Officers are hopeful of recovering an estimated £13.6m from the Government's compensation for lost fees and charges. The remaining City Fund COVID deficit would then need to be covered by scaling back the planned addition to the major projects reserve.

The mitigating steps leading up to the recommended budget adjustments included a thorough year-end budget forecast exercise as at the end of July, which was informed by bilateral meetings between the Chamberlain and Chief Officers. Tight budgeting resulted in expenditure savings in local risk budgets of £21.3m, partially offsetting an income deficit of £39.2m. This process was followed by a number of Member led bilateral meetings in September with those service areas most affected by COVID in year.

It is also proposed to continue with the current recruitment constraints (including the use of consultants), aligned to the rollout of the Target Operating Model, to secure further savings by the end of the financial year. Any residual COVID deficit will then be covered, in the case of City Fund, through an offsetting reduction in the Reserve.

RECOMMENDATION

That Members: -

- Note the steps already taken by officers to reduce the financial impact of the COVID-19 pandemic.
- Approve the adjusted departmental budgets totalling £14.2m outlined in this report, including a downward revision of £1m for the Barbican explained at paragraph 7 and a reduction of £400K to the original proposal to Resource Allocation Sub Committee for the Open Spaces Department explained at paragraph 9.
- Approve proposals to continue working with departments to identify further savings where possible.
- Approve continuation of recruitment controls aligned to the Target Operating Model (TOM) which may give further savings in the year.

MAIN REPORT

1. On 18 September 2020, Members of your Resource Allocation Sub Committee considered and approved recommendations for budget adjustments totalling £15.6m, following their instruction to officers at their meeting in July, to carry out a re-budgeting exercise in the autumn to assist in repairing the unprecedented damage to the City's budgets arising from the COVID-19 pandemic. This was a vital step in ensuring that the Corporation put its finances on a sustainable footing for the medium term.
2. The following mitigating actions have been undertaken: -
 - Restriction of carry forwards from 2019/20 to protect the reserves position.
 - Recruitment controls - requiring a business case to recruit before agreement by the Town Clerk.
 - A review of high value contracts with City Procurement to see where any possible savings could be achieved, and on-going monitoring to ensure value for money.
 - An in-depth departmental re-forecasting exercise undertaken as at the end of July, crystallising expenditure reductions to limit the impact of COVID.
 - Collaborative bilateral meetings between the Chamberlain and Chief Officers, resulting in a common understanding of the need for continued tight budgeting.
 - Member bilateral meetings (Chair/Deputy Chairman of RA Sub) with some Service Committee Chairmen and Chief Officers.
 - A review of the Cyclical Works Programme (CWP) with the City Surveyor as it was anticipated that it was unlikely that the Surveyor's would complete a significant amount of work in-year due to suspension during the lockdown period.
 - Seeking government funding where possible through compensation on lost fees and charges of 75p in the pound on City Fund income.

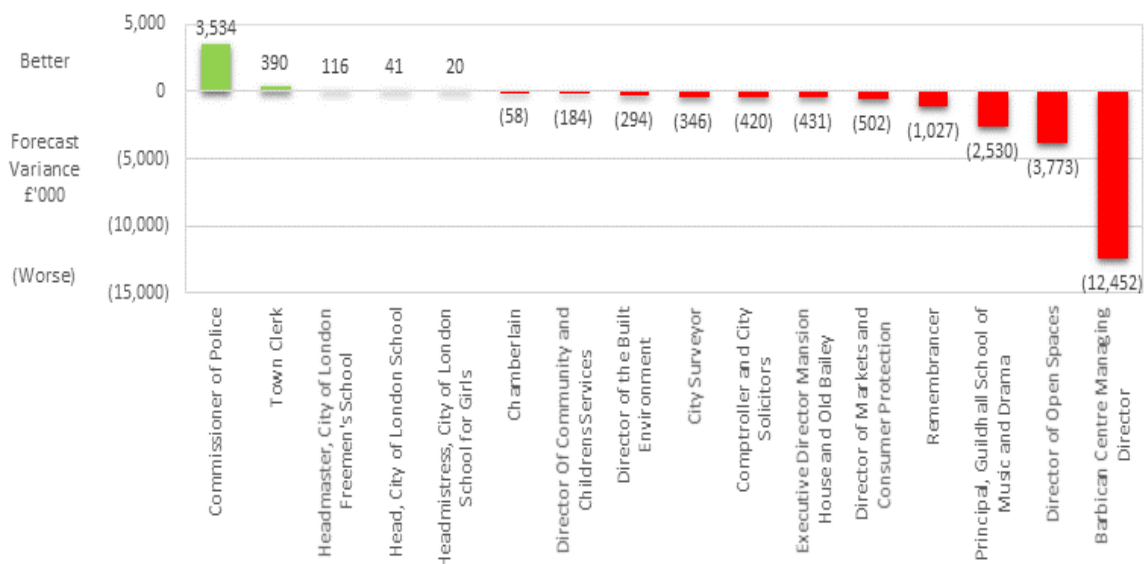
Current Position

3. Despite the mitigating actions being taken, the City faces, as a result of COVID-19, a major challenge to the health of its finances. The forecast deficit at the end of July stood at £28.4m across the funds before government compensation for income lost from fees and charges. The breakdown by fund across both central and local risk is £16.8m for City Fund, £7m for City's Cash, and £4.6m for Bridge House Estates.
4. For Chief Officers' cash limited budgets, a year-end forecast overspend of £17.9m (7.2%) is forecast against a budget of £247.9m.
5. The forecast position comprises a reduction in income of £39.2m on an income budget of £294m, partially offset by an underspend of £21.3m on budgeted expenditure of £542.1m; demonstrating the action taken by Chief Officers to reduce expenditure to limit the impact as far as possible of reductions in income.

The table below shows the high-level year end forecast position for Chief Officers' local risk budgets by fund:

£'000	Original budget 2020/21	Latest budget 2020/21 (including carry forwards)	Forecast as at end of July	Variance
City Fund (CF) (excl. Police)	72,503	74,668	87,919	(13,251)
City's Cash (CC)	43,679	43,967	48,206	(4,239)
Bridge House Estates (BHE)	6,186	6,186	8,741	(2,555)
Guildhall Administration (GA)	37,938	38,206	39,611	(1,405)
Total (excluding Police)	160,306	163,027	184,477	(21,450)
Police	84,884	84,884	81,350	3,534
Grand Total	245,190	247,911	265,827	17,916

Chief Officers' variances against net local risk budgets for month 5 are shown in the chart below. The detailed breakdown by Chief Officer by Fund is shown at Appendix 1.



5. The most heavily affected is the Barbican Centre; forecasting an overall overspend of £12.5m at year end. This comprises a shortfall of £22.0m on income due to the centre being closed, and limited activity being forecast for the remainder of the financial year due to social distancing measures. Expenditure has however, been reduced by £9.6m due to activity reductions and a hold on all non-essential expenditure. The October Finance Committee considered the later month 6 forecast which improved the Barbican forecast by £1m. **It is proposed to reset the budget envelope from £17,389 to £28,841.**
6. The Open Spaces Department is forecasting an overspend of £3.7m, broken down as follows: -
 - £3.1m on BHE, due to income shortfalls relation to Tower Bridge. It is proposed that the Tower Bridge shortfall is covered by a reduction in transfer to BHE reserves at year end.
 - £858k forecast income deficit on City's Cash. Following a Senior Member led bilateral meeting with the Director of Open Spaces and the Chamberlain, and subsequent discussion at Resource Allocation Sub Committee on 18th September, it was concluded that there was scope to reduce expenditure and increase income further at Epping Forest; **it is therefore, proposed to reduce the Open Spaces budget adjustment by £400K, and reset the latest approved budget from £11,852 to £12,310 to cover the Monument income shortfall of £392K. The balance of £66K will be utilised for other income shortfalls at Open Spaces.** It is recognised that there is pressure on Epping Forest budgets, on which officers will continue to focus, with an understanding this might lead to a year-end overspend.
 - The City Fund forecast underspend of £148K is due to additional income from the City of London Cemetery activity. **It is proposed to reset this budget from £564k to £712k to be utilised towards the additional costs falling on City Fund.**
7. The Guildhall School of Music & Drama (GSMD) is forecast to be £2.5m worse than budget; this reflects lost income from short courses, letting student accommodation

and space to external providers during the summer term, loss of bar and catering income, and reduced fees from under-18 provision. Further losses may arise depending on the number of students returning for the new academic year. In addition, GSMD will incur additional costs for space, equipment and staffing to support socially distanced onsite teaching, and tools to provide online teaching. The City is a joint funder with the Office for Students and there is an agreement not to reduce the City's contribution to continue to secure Higher Education Statistics Agency (HESA) funding. It is anticipated that GSMD continue to call on its reserves; this is the same approach as the City's Independent Schools (see paragraph 19).

8. The Remembrancer's Department has a forecast deficit due to loss in income of (£1m) due to no private event hire taking place at Guildhall since the start of the financial year. Three of the four most lucrative months in the year - May, June, September and November - will achieve nil or very nearly nil income. **It is proposed to reset the budget from £274k to £810k to cover the loss of income.**
9. The Director of Markets and Consumer Protection is forecasting an overspend of £502k, mainly on City Fund activity (£457k), due to increased costs at the Ports in preparation for Brexit and loss of income at the Animal Reception Centre. The balance on City's Cash relates to lost income from car parking charges at Billingsgate and Smithfield Markets. **It is proposed to reset City Fund budget from £2,240k to £2,697k to cover the income deficit.**
10. Mansion House and Old Bailey forecast an overspend of £431k; this includes recovery of an overspend of £248k from 2019/20. Further expenditure savings were discussed at the bilateral meeting with the Executive Director, **no budget reset is proposed at this time.**
11. The Comptroller and City Solicitor is forecasting an external income deficit of £420k due to a lack of property deals. **It is proposed to reset the budget from £845k to £1,265k to cover the income shortfall.**
12. The City Surveyor is forecasting a net overspend across the funds of £346k; this includes a carry forward of £320k from 2019/20. **It is not proposed to reset the budget for 2020/21 at this time.**
13. The Director of the Built Environment (DBE) forecast an overspend of £310k; this mainly relates to a forecast income shortfall of £2.5m, most significantly within off-street parking, traffic management, public conveniences, drains & sewers, and building control services. Expenditure reductions, however, of some £2.3m through reduction in highways repairs and maintenance, early removal of automated public conveniences, and contract savings, have reduced the impact considerably. **It is proposed to reset the budget from £20,243K to £20,553K to cover the net deficit.**
14. The Director of Community and Children's Services is forecasting an overspend of £184k, the largest pressure is on rough sleepers and the homelessness budget due to COVID-19, at an estimated cost of £1.4m until 31st March 2021. The majority of the extra costs are being absorbed by a current underspend on adults/older people social care. Income levels are estimated to be around 30% of budget once services

reopen. **It is proposed to reset the budget from £12,791k to £12,975k to address the shortfall.**

15. The Chamberlain is forecasting a net overspend across the funds of £58k. This is due to various additional essential unbudgeted expenditure, including additional staff resource for essential financial modelling work. There is also income loss in Freedom ceremonies due to the COVID 19 pandemic. **It is not proposed to reset the Chamberlain's budget at this time.**
16. The Independent Schools are managing within their reserves as shown by their breakeven position. **No budget resets are therefore proposed.**
17. The Town Clerk's overall forecast position is a net underspend of £350k. This, however, includes additional P&R income of £990k, expected in relation to COVID related grants to reimburse expenditure for works undertaken by the Strategic COVID Group, which is offset by income shortfalls in Cultural Heritage and Libraries. **It is not proposed, therefore, to reset the Town Clerk's budgets.**
18. The Commissioner of Police is currently forecasting an underspend of £3.5m. It is proposed to continue to monitor the Police position, recognising that any underspend will be directed to repayment of the Action Fraud loan to the City Corporation.
19. Departmental local risk budget resets are summarised in the table below:

£'000

Department	From	To	(Increase) /Reduction	Fund
Barbican Centre	(17,389)	(29,841)	(12,452)	CF
Open Spaces	(11,852)	(12,310)	(458)	CC
Open Spaces	564	712	148	CF
Remembrancer	274	(810)	(1,084)	GA
Markets & Consumer Protection	(2,240)	(2,697)	(457)	CF
Comptroller & City Solicitor	(845)	(1,265)	(420)	GA
DBE	(20,243)	(20,553)	(310)	CF
Community & Children's services	(12,791)	(12,975)	(184)	CF
Total	(64,522)	(79,739)	(15,217)	

20. Where Chief Officers local risk budgets are not recommended for adjustment, but significant efforts have been made to mitigate the position/deliver savings, it is proposed discussions take place at year-end regarding the handling of any overspend positions.
21. Current estimates indicate support from the Government for lost fees and charges on City Fund income could be in the region of £13.6m. The first claim from April

until end of July was submitted at the end of September. The income recovered will be used to offset the appropriate budget adjustments proposed.

- 22. It is also proposed to continue with the current recruitment constraints (including the use of consultants), aligned to the rollout of the Target Operating Model, to secure further savings by the end of the financial year.
- 23. Further savings will also continue to be explored with departments to reduce the overall impact on the reserves position.
- 24. The budget in the Medium-Term Financial Plan (MTFP) for the Cyclical Works Programme in 2020/21 is £22.8m. The latest forecast estimate for works anticipated to be completed is £10.7m. A report is being prepared by the City Surveyor outlining proposals for a revised annual programme from 2021/22.

Financial Implications

- 25. The overall 2020/21 City Fund starting position would have added £27.3m to reserves to contribute to the future financing of the major projects.
- 26. The proposed COVID adjustments to Chief Officers local risk budgets total £15.2m (£14m City Fund and £1.2m City's Cash). The £14m City Fund adjustment can be met by scaling back the addition to the major projects reserve to £13.3m. The City Cash adjustment of £1.2m can be funded but will affect the net asset position.

Conclusion

- 27. Despite the mitigating actions being taken, we face, as a result of COVID-19, a major challenge to the health of our finances. Proposals to reset budgets for Chief Officers most affected by the loss of local risk income will provide realistic budgets for them to be held accountable.

All of which we submit to the judgement of this Honourable Court.

DATED this 13th day of October 2020.

SIGNED on behalf of the Finance Committee.

Jeremy Paul Mayhew
Chairman, Finance Committee

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Chief Officer Cash Limited Budgets by Fund					
Original Budget £'000	Chief Officer	Full Year Forecast as at 31 July 2020			
		Latest Budget £'000	Forecast £'000	Variance Better / (Worse) £'000	%
	City Fund				
(1,755)	Chamberlain	(1,755)	(1,420)	335	19%
(5,117)	City Surveyor	(5,240)	(5,109)	131	2%
(11,168)	Director of Community and Children's Services	(12,791)	(12,975)	(184)	(1%)
(2,199)	Director of Markets and Consumer Protection	(2,240)	(2,697)	(457)	(20%)
564	Director of Open Spaces	564	712	148	26%
(20,196)	Director of the Built Environment	(20,243)	(20,553)	(310)	(2%)
(402)	Executive Director Mansion House and Old Bailey	(242)	(531)	(289)	(120%)
(17,165)	Managing Director, Barbican Centre	(17,389)	(29,841)	(12,452)	(72%)
(15,065)	Town Clerk	(15,332)	(15,504)	(172)	(1%)
(72,503)	Total City Fund (excluding Police)	(74,668)	(87,919)	(13,251)	(18%)
	City's Cash				0%
(99)	Chamberlain	(99)	(174)	(75)	(76%)
(16,228)	City Surveyor	(16,143)	(16,972)	(829)	(5%)
(1,052)	Director of Community and Children's Services	(1,122)	(1,122)	0	0%
(1,365)	Director of Markets and Consumer Protection	(1,668)	(1,713)	(45)	(3%)
(11,822)	Director of Open Spaces	(11,852)	(12,710)	(858)	(7%)
(3,334)	Executive Director Mansion House and Old Bailey	(3,246)	(3,388)	(142)	(4%)
(1,217)	Head, City of London Boy's School	(1,217)	(1,176)	41	3%
118	Headmaster, City of London Freeman's School	118	234	116	98%
(275)	Headmistress, City of London School for Girls	(275)	(255)	20	7%
(6,799)	Principal, Guildhall School of Music and Drama	(6,799)	(9,329)	(2,530)	(37%)
(1,391)	Remembrancer	(1,391)	(1,334)	57	4%
(215)	Town Clerk	(273)	(268)	5	2%
(43,679)	Total City's Cash	(43,967)	(48,206)	(4,239)	(10%)
	Bridge House Estates				0%
(45)	Chamberlain	(45)	(45)	0	0%
(2,703)	City Surveyor	(2,703)	(2,690)	13	0%
(243)	Director of Open Spaces	(243)	(3,306)	(3,063)	(1,260%)
(275)	Director of the Built Environment	(275)	(259)	16	6%
(2,920)	Town Clerk	(2,920)	(2,441)	479	16%
(6,186)	Total Bridge House Estates	(6,186)	(8,741)	(2,555)	(41%)
	Guildhall Administration				0%
(22,165)	Chamberlain	(22,358)	(22,676)	(318)	(1%)
(8,666)	City Surveyor	(8,686)	(8,347)	339	4%
(845)	Comptroller and City Solicitor	(845)	(1,265)	(420)	(50%)
274	Remembrancer	274	(810)	(1,084)	(395%)
(6,536)	Town Clerk	(6,591)	(6,513)	78	1%
(37,938)	Total Guildhall Administration	(38,206)	(39,611)	(1,405)	(4%)
(160,306)	Grand Total (excluding Police)	(163,027)	(184,477)	(21,450)	(13%)
(84,884)	Commissioner of Police (City Fund)	(84,884)	(81,350)	3,534	4%
(245,190)	Grand Total	(247,911)	(265,827)	(17,916)	(7%)

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Report – Planning & Transportation Committee

Gateway 4b: Bank Junction Improvements Project: All Change at Bank

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

This report seeks decisions on the 'All Change at Bank' Bank Junction Improvements project. Gateway 1-4 approval has been provided to undertake the project, which aims to improve the safety, air quality and pedestrian experience of the area around the Bank junction and reflect the historic and iconic surroundings with the appropriate sense of place. The project enacts the City of London Corporation's longer-term ambitions for the junction and is a product of the Bank Area Enhancement Strategy agreed by this Honourable Court in May 2013.

Following approvals at Gateway 2 and Gateway 3, the project has been scrutinised by your Planning & Transportation Committee and Policy & Resources Committee through the Streets & Walkways Sub Committee and Projects Sub Committee respectively. As the total estimated cost of the project now exceeds £5 million, this Honourable Court is consulted on the project proposals at Gateway 4b and asked to endorse the recommendations agreed by your Streets & Walkways Sub Committee, Projects Sub Committee and Resource Allocation Sub Committee.

RECOMMENDATION

The Court of Common Council is **recommended** to: -

1. Agree that the project continues at the outlined pace to submit a Gateway 5 in September/October 2021 (see paragraph 8-11);
2. That **Design Option 1** is taken forward to detailed design (the closure of Threadneedle Street and further restriction of Queen Victoria Street and Princes Street);
3. That further investigation into permitting general traffic on the 'open arms' during the current restricted hours is not carried forward for further investigation;
4. That a budget of £541,935 is agreed to reach the next gateway, giving a cumulative approved budget of £1,923,410 after allowing for the underspend to date of £201,983;
5. That funding for this budget be partially met from unspent S106 deposits arising from the underspend to date, with the balance of £339,953 to be drawn down from the central funding agreed in principle via the 2020/21 annual capital bid process;

6. Note the total estimated cost of the project at £5-5.7 million;
7. Note the approved Costed Risk Provision of £95,000 (to be drawn down via delegation to Chief Officer), approved to draw this down from the capital funds if necessary;
8. Agree that Gateway 4c Detailed Design is approved via Streets and Walkways and Projects Sub Committee, and
9. That all further decisions on reports are delegated to the Streets and Walkways Sub Committee and Projects Sub Committee.

MAIN REPORT

Background

1. The 'All Change at Bank' project originated following this Court's agreement of the Bank Area Enhancement Strategy, which was adopted in May 2013. The Strategy set out the City's vision for road danger reduction, transportation and public realm improvements in the Bank area over the next 5-10 years.
2. A project to make improvements to Bank Junction was devised and linked closely to other projects from the Strategy. Gateway 2 approval for the Bank Junction Improvements project was granted by your Planning & Transportation Committee in November 2013.
3. The first Gateway 3 was submitted for approval in November 2015. At this time, 'Bank on Safety' was initiated as a separate project. Whilst it was attempted to progress both projects simultaneously, the 'All Change at Bank' project was formally put on hold in January 2018.
4. Separately, the 'Bank on Safety' experimental scheme was introduced in May 2017 following a number of casualties and fatalities which had led to increased concerns about safety at the junction. Following the evaluation of the experimental scheme, your Planning and Transportation Committee was satisfied that the success criteria had been met and that the permanent implementation of the scheme represented the optimal way forward for the City.
5. After the experiment had been operational for 16 months, this Honourable Court considered the outcomes of the experiment against the agreed success criteria and accounted for other relevant considerations, and agreed that the scheme should be implemented on a permanent basis. Once the scheme had been made permanent and complementary measures progressed, the next stage for the area was to look towards the 'All Change at Bank' longer-term project.
6. An Issues report was presented to Members in January 2019 which formally restarted the Bank Junction Improvements project (All Change at Bank) and agreed the scale and scope of the project through consideration of strategic options. The

methodology was subsequently considered and agreed by the Streets and Walkways Sub Committee.

7. Whilst there has been some delay to the project timeline, the project has progressed to Gateway 4 during 2020 and substantial completion by the end of 2022 is still viable, with the Bank Station capacity upgrade expected to be completed in late 2022.

Current Position

8. The Gateway 4 proposals have been considered and endorsed by your Streets & Walkways Sub Committee and your Projects Sub Committee during October 2020. Your Resource Allocation Sub Committee has also agreed the required allocation of funding, on which recommendations 5 and 7 were dependent. The current [Project Coversheet](#) is available for Members' information.
9. Once the final option for which arms should be closed or further restricted has been taken, detailed design will be undertaken. This will include the options for:
 - Enhanced public realm to support the Healthy Streets approach at this location,
 - What vehicle mix may operate, if viable, on the open arms in addition to buses and cycles only (Monday to Friday 7am to 7pm), and
 - Whether there should be any changes proposed to varying the existing Monday to Friday 7am to 7pm restrictions in terms of time of operation.
10. These designs will then be finalised for Member approval of a Gateway 4c report covering the design details which would then be publicly consulted on to be received in the New Year, with a view for public consultation to start in March 2021. A progress report outlining the public consultation findings will be submitted to Committee in late Spring 2021 and feedback from the consultation will be incorporated into the designs.
11. The final design will then be submitted to Transport for London (TfL) for the relevant traffic modelling approval and subsequent Traffic Management (TMAN) scheme approvals. A Gateway 5 report would then be submitted in September/October 2021 for final City Corporation approvals to start construction. If successful, construction could then start towards the end of 2021 with a view for substantial completion to be achieved by the end of 2022.

Resource Requirements

*For recommended **Option 1**:*

Table 1: Resource requirements to reach next Gateway

Item	Reason	Funds/ Source of Funding	Cost (£)
Highways Staff cost	Highway engineer design	S106/Central funds	113,925
P&T Staff Costs	Project management, supervision and public realm input	S106/Central funds	115,101
Legal Staff Costs	Legal advice and consultation	S106/Central funds	5,000
DBE Structures Staff Costs	Structural advice	S106/Central funds	5,000
Fees and Surveys	TfL, Consultants, data collection, Topographical, radar, images, design etc.	S106/Central funds	300,000
Total budget to reach next gateway			541,935
Less underspend from previously approved budget		S106	£201,983
Net additional funding now requested		Central Funds	£339,953

Costed Risk Provision requested for this Gateway: £95,000
(as detailed in the Risk Register)

Funding

12. The S106 funding from the underspend of £201,983 is requested to be reallocated towards the budget of £541,935 now requested to reach Gateway 5. The funding balance of £339,953 is proposed to be met from central funding from the On Street Parking Reserve which was approved in principle via the 2020/21 Capital Bids, and agreed for release by Resource Allocation Sub and Policy and Resources Committees in October 2020.

13. Approval was also agreed for central funding of the costed risk allowance of £95,000.

14. The [Funding Tables](#) for the project are available for Members' information.

Overview of Project Options

Current situation: COVID-19 impacts

15. At the time of presenting the Gateway 3 report in May 2020 it was early in the COVID-19 pandemic, and a view was taken by Streets and Walkways Committee that given the uncertainty around what the longer-term implications may be, the project should continue to progress to Gateway 4 continuing to work on the existing assumptions.

16. These assumptions were that the Bank Station Capacity Upgrade would be completed in late 2022 and that the forecast pedestrian growth within the City would continue making the need for this project to continue at pace to substantially deliver by the end of 2022. It is on this basis that the proposed designs contained within this report have been developed.
17. The London Underground capacity enhancement work at Bank Station is still programmed to complete within the anticipated 2022 time frame. There have been internal discussions regarding whether the impacts of the pandemic may influence the urgency of requiring substantial completion of a scheme at Bank by the end of 2022.
18. This report assumes that work is to continue at pace and in order to be in a position to meet the tight deadline of the end of 2022 for substantial completion. A requested decision to confirm this pace is included in the recommendations.
19. In addition to general questions around timeframes for delivery, there have also been a number of temporary schemes implemented as part of the City Transportation's and TfL's response to COVID-19.
20. Some of these schemes would, if made permanent, influence the viability of the proposals presented in this Gateway 4 report for changes at Bank Junction and some could enhance the proposals. Sensitivity testing has been undertaken to give confidence in the proposals being presented in this report and how they interact with the COVID-19 recovery measures. The key scheme tested is the TfL Bishopsgate bus gate scheme.
21. If this were considered in the future to be made permanent, this would impact one of the key traffic corridor routings for this project proposals. The Bishopsgate Bus Gate temporary Streetscape measure is currently in operation. This changes the way general traffic moves along the Bishopsgate/Gracechurch Street corridor. The Bank scheme proposals assume that Bishopsgate is available as a general traffic distribution route.
22. It is important to note that this is an area of risk moving forward. However, the project team intends to work closely with TfL in developing the Bank design so that this risk can be minimised. The alternative would be to wait for a decision on Bishopsgate as to whether it will be removed, amended or made permanent before proceeding, however the timescale for this is not defined. However, this would impact the programme for Bank and is not recommended at this stage.

The Proposals

23. The developing designs focus on providing the space to best achieve the project objectives whilst balancing the pragmatic issues of time, funding and regulatory

approvals. Planning and Transportation Committee agreed in January 2019 that the work to look at a 2-3 arm closure/further restriction would be designed so as not to preclude the ability to achieve the future aim of pedestrianisation. This has also been a consideration in the development of these designs.

24. With these current uncertainties in mind, the proposals presented effectively offer a solution which remains within the total project budget of £5.7 million and which your Planning & Transportation Committee believe would have reasonable success at gaining the necessary TfL approvals to proceed to implementation. It also has reasonable opportunity to be substantially complete by the end of 2022. This timeframe is still very challenging and could be impacted by other outside influencing factors.
25. The designs to date have been developed with network resilience and maintenance in mind making the layouts presented robust. They are designed to be able to work under different operational models if needed for short periods of time to facilitate certain road closures for street works that may be required in the future. They have also been designed with the concept of further pedestrian priority or pedestrianisation coming in the future as circumstances allow.
26. This Gateway 4 report focuses on choosing one combination of arm closure/further restrictions from the three which were previously approved.
27. This has culminated in a design for each of the three options which essentially sets a kerb alignment around the junction, reduces bus journey time impacts (a key component of the later TfL approvals required) and defines space for pedestrians, cyclists and motor vehicles, as well as identifying opportunities for public realm enhancement.

The Designs

28. The three options have been investigated, looking at how to design around constraints at the junction to reduce potential costs. All options assume that for the moment the open arms remain buses and cycles only Monday to Friday 7am to 7pm, and then general traffic outside of these times. Changing this mix of traffic is discussed later in the report. Further work on whether the hours of the restriction should be amended can be further explored after this report.
29. The designs aim to deliver:
 - Significant reprioritised space which will assist with reducing conflict and improving safety;
 - Improved pedestrian comfort levels;
 - The opportunity to improve the sense of place; and

- Reduced vehicle numbers and/or greener vehicles which will help to improve air quality on particular arms and near to new public spaces where people may stop and rest.

30. However, at the lower end of the previous budget range (£4-18 million), there are limited opportunities to mitigate some of the issues, take bigger opportunities to maximise the potential space available, or to develop significant place making elements. The funding and time constraints have meant limited options to mitigate the impact on bus journey times of rerouting services, and therefore requires them to continue to travel through Bank instead.

Summary of the Options

31. Full sized plans for each option are in the [Outline Design Plans](#). Your Committees have also considered a full [Options Appraisal Matrix](#).

Option 1 - Recommended (3 arm closure/further restriction)

'Open' arms:

- Poultry,
- Cornhill and
- King William/Lombard Street

Closed (to motor vehicles) arms:

- Threadneedle Street

Further Restricted arms:

- Queen Victoria Street
- Princes Street

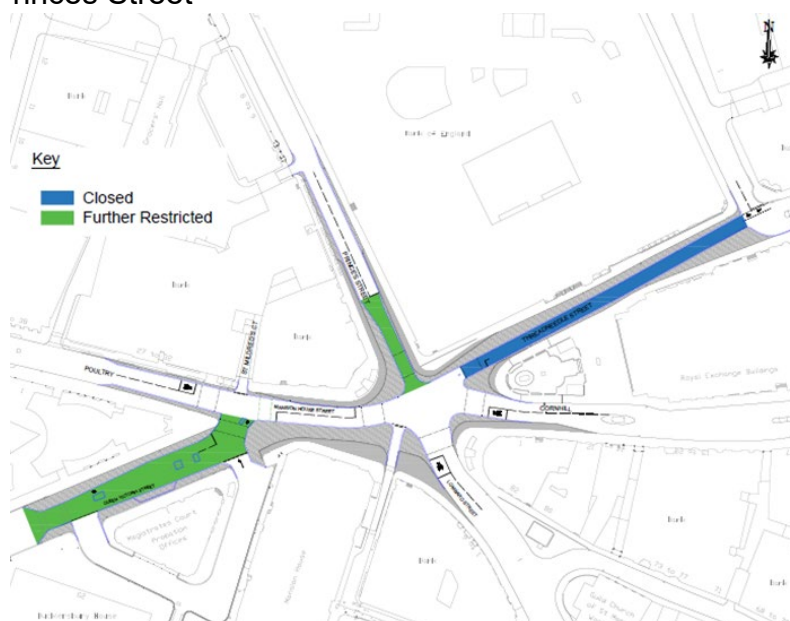


Figure 1: Option 1 outline design

Constraint of 'further restricted' arms

Queen Victoria Street, outside of the Magistrates' Court is assumed to continue to facilitate limited westbound traffic that has entered Bucklersbury/Walbrook for servicing and pick up and drop off. This arm would be further restricted to local access only, rather than closed.

There is also a utility access chamber which would be costly to divert, and so access remains available within the design.

Princes Street facilitates continued bus movement and limited southbound servicing vehicles for Cornhill requiring some motor vehicle movement. To achieve this, one lane of traffic is provided into the junction so that a bi-directional shuttle can operate, controlled by traffic signals.

Benefits of 'further restricted arms'

- The eastbound movement on Queen Victoria Street (other than access to Bucklersbury/Walbrook) would be for cyclists only.
- Some footway widening can be accommodated here which provides opportunity for public realm enhancements given that pedestrian numbers are generally lower.
- There would not be westbound traffic from the junction into Queen Victoria Street.
- There may be opportunity for trees, planting and seating in Queen Victoria Street as there are less depth and space constraints.
- Extended footway on the western side of Princes Street where pedestrian comfort levels are poor can be accommodated.

The closed arm:

- Threadneedle Street between the main junction and Bartholomew Lane would be a pedestrian priority street which facilitates cyclists in both directions.
- The vehicles requiring access to Cornhill (which is still assumed to be restricted at the eastern end of Cornhill to travel westbound) would need to access from an alternative arm in this option. It is currently planned for this to happen from Princes Street unless further timing restrictions for servicing in Cornhill is favoured. This would involve further camera enforcement to be incorporated.

Option 1 offers the largest opportunity for reprioritisation of space to pedestrians of the three options presented.

Option 2 (two arm closure/further restriction)

'Open' arms:

- Poultry,
- Cornhill
- King William/Lombard Street; and
- Princes Street

Further Restricted arms:

- Queen Victoria Street
- Threadneedle Street

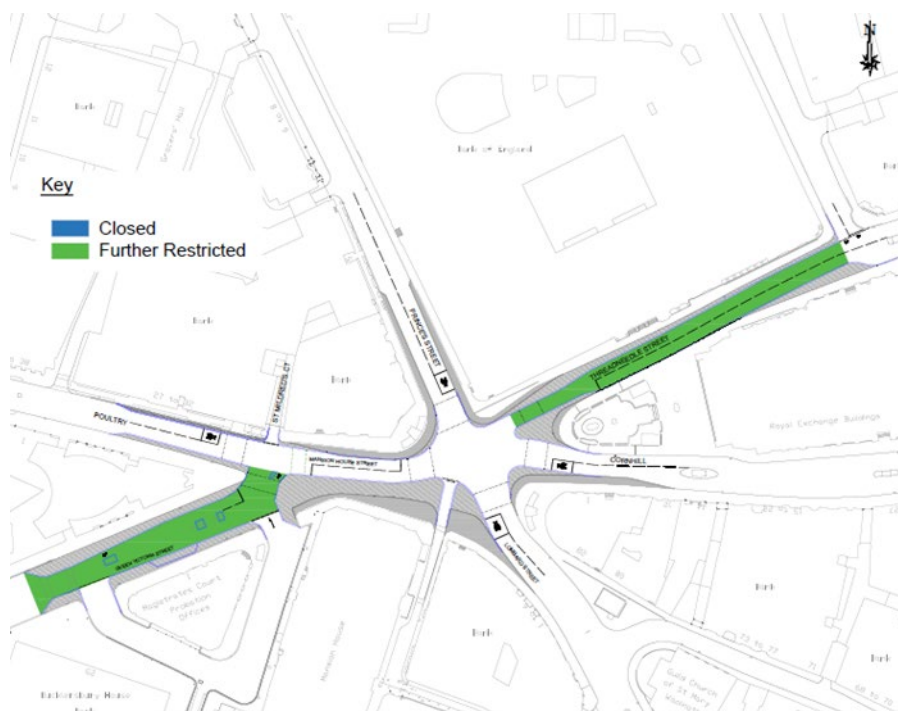


Figure 2: Option 2 outline design

Constraint of 'further restricted' arms:

As with Option 1, Queen Victoria Street has constraints which require a larger area of the carriageway to remain. This requires a route for motor vehicles to travel westbound (but not from the junction) and continued access to a substantial utility chamber.

Threadneedle Street in this option would facilitate a bidirectional bus shuttle area close to the junction controlled by traffic signals. This reduces the ability to provide significant footway widening along this section. As with option 1 access to Cornhill (during the 7am to 7pm restriction) is currently planned to be facilitated via Princes Street.

Benefits of 'further restricted' arms:

- The Eastbound movement on Queen Victoria Street (other than access to Bucklersbury/Walbrook) would be for cyclists only.
- Some footway widening can be accommodated here which provides opportunity for public realm enhancements given that pedestrian numbers are generally lower.
- There would not be westbound traffic coming from the junction into Queen Victoria Street.
- There may be opportunity for trees, planting and seating in Queen Victoria Street as there are less depth and space constraints.

The biggest pedestrian gains in Option 2 are outside of Mansion House with limited opportunity to provide substantial wide sections elsewhere.

Option 3 (three arm closure/further restriction)

Open arms:

- King William/Lombard Street
- Princes Street
- Threadneedle Street

Further Restricted arms:

- Poultry
- Queen Victoria Street
- Cornhill

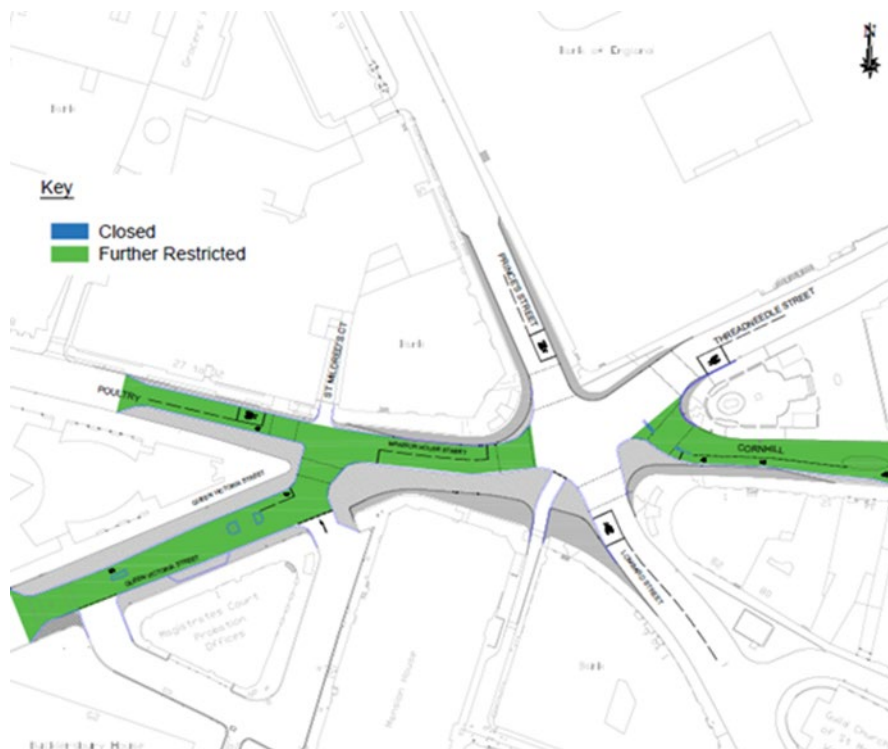


Figure 3: option 3 outline design

Constraint of 'further restricted' arms:

The bus mitigation measures incorporated in this option means that eastbound bus movement is facilitated on Poultry and in a westbound direction on Queen Victoria Street. This means that both of these arms retain bus movement in one direction effectively making a bus gyratory system.

It is assumed that Cornhill facilitates motor vehicles for servicing needs (from Threadneedle Street) in an eastbound direction.

Benefits of 'further restricted' arms:

- Westbound travel for cycles only on Cornhill
- Westbound travel for cycles only on Poultry
- Eastbound travel for cycle only on Queen Victoria Street
- There may be opportunity for trees, planting and seating in Queen Victoria Street as there are less depth and space constraints.

Option 3 provides the opportunity for reprioritised pedestrian space outside of Mansion House and also improvements on Poultry and Queen Victoria Street can be facilitated which may offer public realm opportunity. However, there is little pedestrian improvement for the rest of the approaches.

There are certain key data sets that have been assisting with making the recommendations for which option to take forward. The detail of these are available in the section below and within the Options Appraisal Matrix. The following is a high-level summary.

Pedestrian comfort levels (PCL's)

32. The project has been monitoring pedestrian comfort levels at 17 locations and using this measure as a way of assessing meaningful impacts of design changes. The best PCL score is A+ to A- where the pedestrian environment is very comfortable with plenty of space for people to walk at the speed and the route that they choose. At a PCL of E, people have little personal space and speed and movement is restricted. F indicates very uncomfortable conditions.

33. The City's Transport Strategy aims for a minimum pedestrian comfort level of B+. This provides enough space for people to feel comfortable when walking at a typical pace and for them to be able to choose where to walk. Below this level, conflicts between people walking become more frequent, walking is increasingly uncomfortable and frustrating and can lead to people stepping into the carriageway.

34. Across the 17 sites monitored, in 2018 (prior to any footway widening), eight of the 17 locations registered a D, E or F comfort level. Only two location exceeded the B+ minimum which were both on Queen Victoria Street.

35. Figure 4 shows the number of the 17 locations which would meet or exceed the B+ target for each of the three design options. The recent footway widening as part of the Bank on Safety scheme is also shown for comparison. Site specific information on [Pedestrian Priority Areas](#) was also taken into consideration.

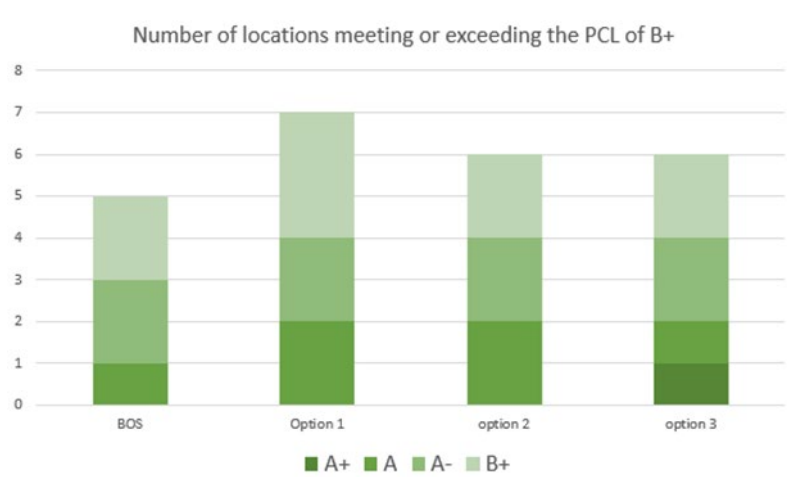


Figure 4: Distribution of PCL scores for each option meeting or exceeding the B+ target.

36. This valuation is based on the 2018 pedestrian count numbers. If footfall does increase as previously expected, the comfort levels achieved would be less.
37. Option 1 offers the best opportunity to improve the PCL's with all locations above a PCL of C other than the two identified locations on Lombard Street which is currently outside the main scope of the project. This would be a significant improvement to the situation experienced by people in 2018 prior to any physical work taking place at the junction. Lombard Street may be progressed for improvement through a different project stream.

Journey Times

38. There are several layers to the journey time category:

- Bus Journey times;
- General traffic journey times; and
- Cycling journey times.

39. This first section looks at journey time comparisons and assume that the remaining open arms are bus and cycle only Monday to Friday 7am to 7pm.

Bus Journey Times

40. The significance of bus journey times in this analysis is that the impact to these times is a key consideration to TfL as part of the Traffic Management approval process. Additional delay can mean that in order to keep bus frequencies, an additional vehicle may have to be deployed which increases costs. Buses provide a vital mode of transport for many people and whilst patronage has been in decline in recent years, there are still more journeys made by bus across London than on the Overground or Underground/DLR network.
41. There are 42 bus directions examined for each option. With the proposed mitigation measures to allow busses to continue to move through the junction the forecasted journey time impacts can be seen in Table 2. This shows the number of bus directions improved and delayed within those time bands. As can be seen there are no forecast delays of over 5 minutes with the mitigation measures which is an improvement of the earlier gateway traffic modelling work.
42. More detailed [Journey Time Information](#) tables are also provided for consideration.

Table 2: Bus Journey Times: **with** mitigation measures 2019 Base

Option	Avg of AM and PM peak periods journey time	Number of bus route directions (NB, SB, EB, WB) that:					
		in the AM Peak			In the PM peak		
		Improve	Delayed		improve	Delayed	
		Between 0-1 min	0-1 min	2-5 min	Between 0-1 min	0-1 min	2-5 min
1	+0-1	12	21	3	20	19	2
2	+0-1	16	22	0	24	17	0
3	+0-1	14	24	2	18	18	1

43. By providing the mitigation measure of a bidirectional bus shuttle lane (controlled by traffic signals) on Princes Street in Option 1, there is a vast improvement on the number of bus route directions that are forecast to experience a small improvement in journey time in both the AM and PM peak periods.
44. Option 2, with the proposed mitigation measures of a bidirectional bus shuttle lane accommodated on Threadneedle Street, offers the best forecast outcome in terms of bus journey times of all three options. It remains the option that would be the easier of the three options to obtain TfL traffic management approvals.
45. Option 3 offers bus mitigation measures on two of the further restricted arms, effectively making a one-way bus gyratory around Poultry and Queen Victoria Street. However, the journey time gains from the mitigation are relatively small in comparison to the loss of pedestrian space required to facilitate the bus mitigation.

General Traffic Journey Times

46. There are four key corridors around Bank:
- Cannon Street,
 - Bishopsgate/Gracechurch Street,
 - London Wall and
 - St Martin's Le Grand/New Change.
47. Table 3 shows the forecast average journey time impact to general traffic across each direction (north/south/east/west) of travel along these four corridors. The AM peak sees some small journey time improvements on certain directions across each of the three options and overall, the indication suggests a relatively small average impact across the corridors.

Table 3: forecast of General traffic journey time impacts over eight directions (north/south/East/West) of traffic across 4 corridors.

Option	AM				PM		
	Improve	Delay			Improve	Delay	
	0-1 min	0-1 min	1-2 min		0-1 min	0-1 Min	1-2 min
1	2	6	0		4	4	0
2	3	4	1		2	6	0
3	3	5	0		3	5	0

48. The forecast delays are also encouraging with almost all of the delays forecast to be within the 0-1 minute band. This is not to say that there would not be problems. Queuing will still occur on some corridors. However, providing the bus mitigation measures through Bank rather than adding all the bus services on to the surrounding network, the implications for general traffic remain relatively limited in all three options.

Cycle Journey Times

49. Given that a significant proportion of the movement through Bank on the carriageway is undertaken by people cycling, it was considered worthwhile reflecting the impact the proposed changes may have on cycling times. The following information only relates to cyclists travelling through Bank and not the further extents of the traffic model.

50. There is small forecast (+0-1 min) increases in cyclists journey times across the junction in Options 1 and 3. Option 2 offers some opportunity for improved cyclist journey times of between 0-1 minutes on four of the six directions modelled. These journey time changes are forecast to be relatively small. Consideration to the improved experience a cyclist would have through the area would be a much larger benefit.

Varying the Mix of Traffic

51. At this Gateway 4 stage preliminary work to assess any alternative operation of the remaining 'open' arms recommends that the scenario to vary the traffic mix to include general traffic on the open arms is not taken forward for further investigation. The sensitivity tests undertaken so far show probable impacts on bus journey times which would be very difficult to further mitigate. This forecast delay occurs in all the three design options.

52. Once the final option for which arms are to be closed/further restricted is taken, more work will be undertaken to assess whether it is appropriate for all remaining open arms to continue to operate as bus and cycle only Monday to Friday 7am to 7pm.
53. Consideration of varying the vehicle mix on the open arms involves more than journey time implications. Consideration moving forward also needs to be given to the continued safety, the expected increase in the numbers of pedestrians and cyclists over the coming years as well as consideration to the needs of those people with reduced mobility needs and as well as changing business requirements. These elements will be further considered as the proposals move into more detail and the look and feel of the space is also further developed.

Public Realm Opportunities

54. No specific design work has been undertaken, but a shortlist of opportunities has been identified for areas in each option. Below there is a sketch of ideas for Option 1 as the recommended option, to provide a visual indication of the level of enhancement that may be able to be achieved.

Image 1 shows an indicative aerial view of Option 1, showing a simplified junction layout.

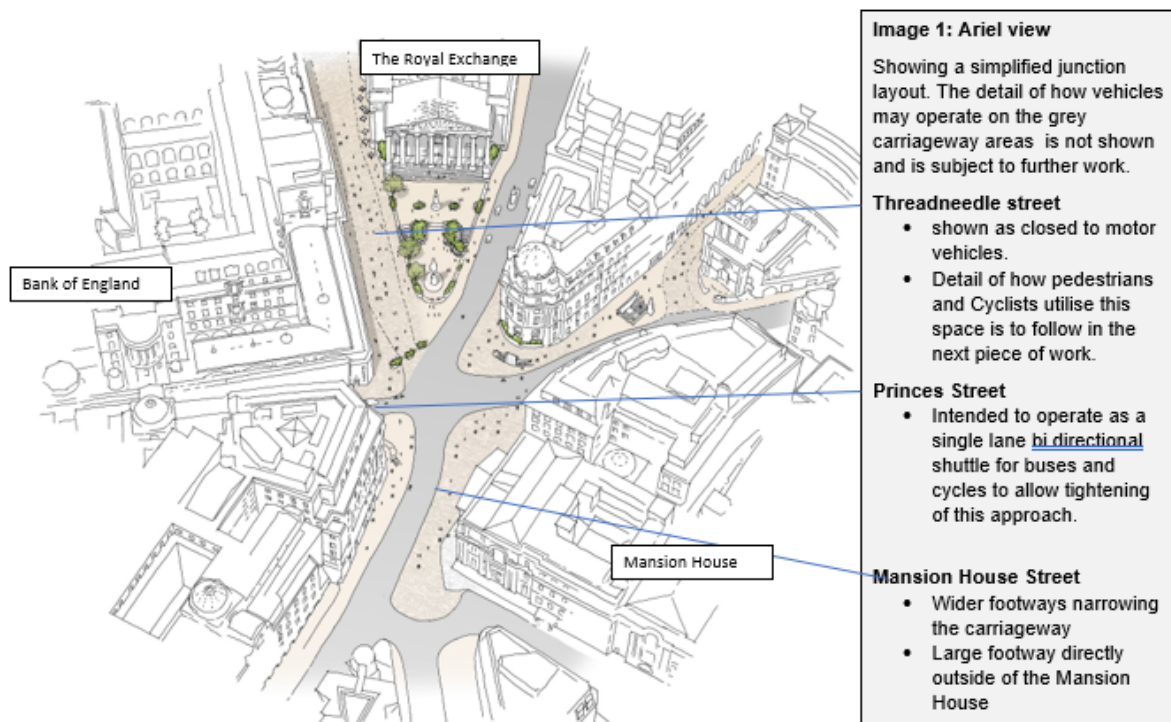


Image 2 is an indicative view, looking east.

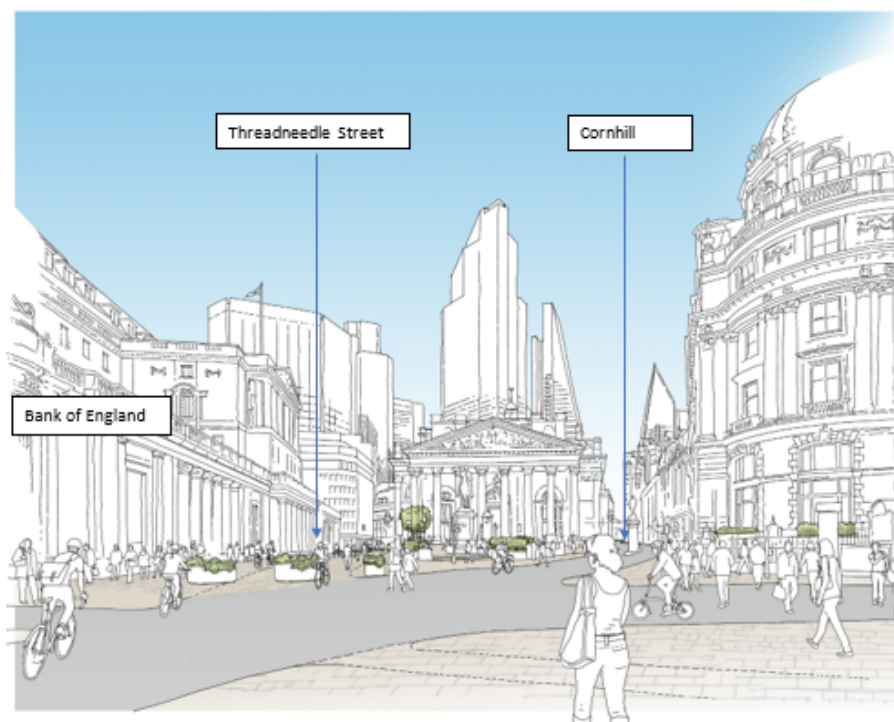


Image 2:

View across the Bank junction looking to the east.

An indication of the proposed reduced carriageway widths and proposed alignments for option 1.

Looking towards Threadneedle Street which would be pedestrians and cyclists only in option 1. Creating a much larger area linking into the existing Royal Exchange garden.

Exploration of how cyclists and pedestrians interact on Threadneedle Street will be undertaken at the next stage of design.

Image 3 is looking east along Queen Victoria Street, indicating where planting may be able to be accommodated.

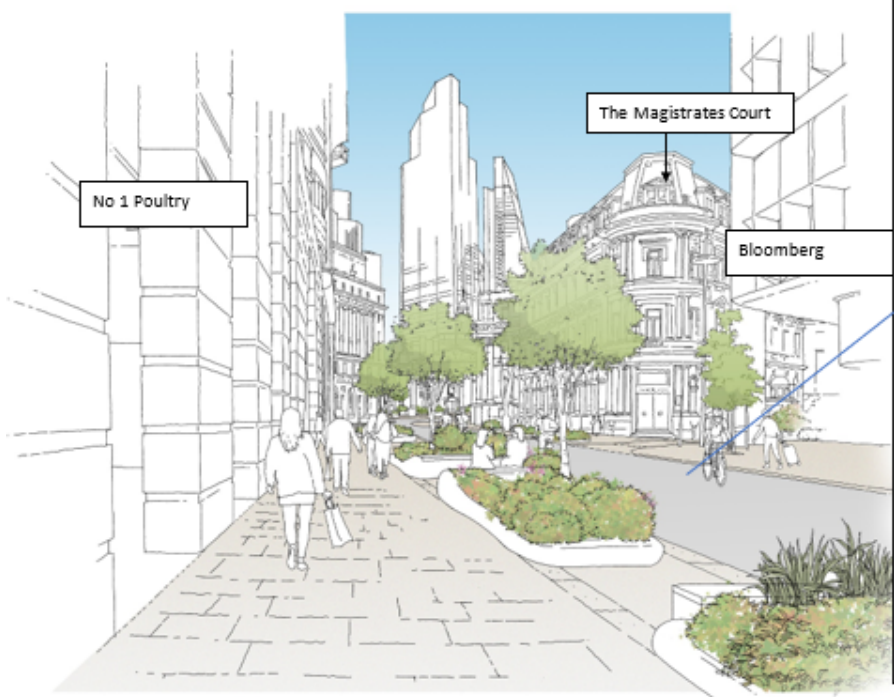


Image 3

View looking up Queen Victoria Street towards the Bank junction.

Indicative ideas of seating and greening that may be able to be accommodated on widened footways.

In traffic terms, only cyclists can enter or exit the junction from/on to Queen Victoria Street.

Limited servicing traffic for Bucklersbury and Walbrook is intended to be accommodated.

55. The next stage of the project will develop a public realm design for the junction that facilitates improved movement function, safety, security and other relevant uses (such as activities associated with the Lord Mayor's Show) within a setting

appropriate to the Bank Conservation Area and adjacent Grade I listed buildings. The degree of enhancement will be dependent upon the funding available once the functional aspect of the main scheme has been costed, such as trade-offs of material choice in some parts of the design. This will be further investigated as the detail design is developed.

Other Considerations

Risk

56. The biggest risks to the progression of the project include:

- If a decision to keep the temporary point closure in Cheapside is made permanent at a later date, this would prevent the assumed bus routing option of those services that usually use Cheapside. This could change the forecasted journey time comparisons and may lead to the scheme not able to get TMAN approval.
- If a decision is taken at a later date (but before Gateway 5) to make the Bus Gate scheme on Bishopsgate permanent, this is likely to impact the forecast journey times for implementing the Bank scheme which will impact our TMAN application. There is a risk that this would impact on programme and probably cost.
- Increase in overall costs of the project due to the level of uncertainties which may need to be accommodated to reach Gateway 5 which means the delivery of Option 1 would not be able to be achieved within the current budget allowance. Descoping may be required.

57. These specific risks lead to some general mitigation options to assist the project in reducing the risk of these. These include requesting a Risk provision to cover:

- Further traffic modelling costs (consultant or TfL) to incorporate changes to the models regarding schemes that are currently temporary and assumed not to be made permanent in the Bank projects work to date.
- Also, additional survey work may be required to accommodate relocation of traffic signals, enforcement cameras, signs or data surveys to support changes with post COVID-19 data.

58. A further costed risk request covers a risk that relates to costs for TfL whereby the Eastern Cluster and the All Change at Bank scheme were sharing resources as the projects were working in the same traffic areas. Costs for TfL were planned to be shared, however TfL funding for the Cluster work is currently paused because of the COVID-19 impacts. To complete the Bank traffic modelling work the Bank project may need to cover additional cost that would have been shared if funding for the cluster is not forthcoming in 2021.

59. Further information on risks to the progression of the project is available in the [Risk Register](#) which has been considered by your Committees.

Procurement Strategy

60. For the engagement of a landscape architect in this next stage, officers will liaise with City Procurement and identify the most value for money approach. A new PT4 form is not required.

Equalities Analysis

61. It is recognised that a full Equalities Analysis is required for the proposed changes at Bank. An interim analysis on the proposed three closure/further restricted options has been undertaken to assist with decision making. Whilst more difficult with remote working, contact has also been made with the City's Access Group and the Bank of England's accessibility group to outline what the project is looking to do.

62. Engagement with these groups and wider protected characteristic groups is intended to continue as we move into more detail and approach public consultation.

63. The interim equalities analysis on the designs to date is outlined in the Options Appraisal Matrix and the full [Interim Equalities Analysis](#) report is available for Members' to consider.

Climate Action Strategy

64. The Climate Action Strategy is in the process of being adopted at the time of writing the Gateway 4 report. Consideration of the strategy and how this project can help to contribute towards the actions, particularly those to improve pedestrian comfort and increase pedestrian priority, will be identified as well as any other actions the project should undertake to minimise its own impact.

Conclusion

65. Option 1, the closure of Threadneedle Street and Queen Victoria Street to motorised traffic and the restricted movement of traffic on Princes Street to accommodate a one lane bidirectional bus shuttle lane controlled by traffic signals is recommended.

66. This option offers the greatest opportunity for improved pedestrian experience as well opportunities for improved public realm in terms of options for planting and seating. It also provides an improved cycling experience on a key route for cycling.

67. In terms of journey times, Option 2 offers the best opportunity to have minimal impact on vehicle journey times but offers reduced benefit for the main mode of transport which is people who walk. Option 1 offers the maximum benefit, even with the bus mitigation measures on Princes Street. There may be opportunities in the future to

completely close Princes Street that are not available to us at this time. The forecast journey time impacts are, on average, relatively small for both bus and general traffic considering the space that could be created for pedestrian use with the mitigation measures in place.

68. There are still some challenges to overcome in terms of approvals, particularly with as many uncertainties as there are now. However, it is felt that the proposals in Option 1 are robust, balances need and can be adapted with future design choices in terms of materials rather than wholesale redesign. There remain risks around the potential for other schemes which have been deployed as temporary measures for the recovery phase of COVID-19 to be made permanent which may impact the design choices at this stage. To remain on programme this has to be considered a risk and minimised where possible.
69. Option 1 offers the greatest gains for pedestrians and possible place making, opportunity to improve local air quality pockets and continued safety benefits. It comes with challenges but the design to date minimises these as much as possible and it may be possible to negotiate better outcomes for the project as time goes on.

Background Papers

[Gateway 4 Detailed Options Appraisal](#) – Report of the Director of the Built Environment, October 2020

[Gateway 3 Outline Options Appraisal](#) – Report of the Director of the Built Environment, May 2020

[Gateway 3 Issue Report](#) – Report of the Director of the Built Environment, January 2019

[Bank On Safety](#) – Court of Common Council, September 2018

[Department of Built Environment Projects Programme](#) – Report of the Director of the Built Environment, November 2013

[Adoption of Bank Area Enhancement Strategy](#) – Court of Common Council, May 2013

All of which we submit to the judgement of this Honourable Court.

DATED this 15th day of October 2020.

SIGNED on behalf of the Committee.

Deputy Alastair Moss
Chair, Planning & Transportation Committee

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Report – Barbican Centre Board

Barbican Centre Board: Review of Composition and Terms of Reference

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

In 2015, the Barbican Centre Board undertook a review of its general composition and effectiveness, in keeping with governance best practice and in view of the need to ensure a dynamic and diverse Board which could not only provide strategic leadership and challenge for the Centre and its Directors, but was also comprised of key individuals with specific skill sets who could provide more comprehensive guidance and support in important strategic areas. With over five years having elapsed since the last review and, in the wake of recent consideration of various governance issues, in September 2020 the Board considered that it was timely to consider once more the Board's arrangements and determine whether or not they remain fit for purpose, or where improvements might be achieved. This is of particular salience for the Barbican given the challenging circumstances arising from the COVID-19 outbreak, together with other emerging challenges affecting the cultural sector more generally.

Following its deliberations, the Board now wishes to progress changes to:

- its composition and, in particular, its ability to increase the external expertise available to it (by two additional individuals);
- its own rules in relation to term limits, where a lack of clarity had become apparent (applying a consistent nine-year limit on membership); and,
- a minor amendment to the Board's Terms of Reference, to reflect better the Barbican's creative learning activities and the Board's oversight thereof.

These recommendations were considered and supported by the Policy & Resources Committee at its November 2020 meeting.

Separately, the Board has also determined to pursue the introduction of "Board placements", a scheme by which two young people will be invited to attend meetings as observers. This will increase the diversity of voices at Board meetings whilst also providing experience of non-executive roles to the next generation.

It is noted that the outcomes of Lord Lisvane's comprehensive Governance Review will also reflect on the Barbican Board's governance. The Board's proposals at this stage are intended to be complementary to any Barbican-specific recommendations that emerge from Members' wider consideration of that Review over the longer-term, facilitating the effective implementation of proposals within the context of the

Barbican's current needs, whilst also taking into account best practice across the arts sector and comparator institutions.

RECOMMENDATIONS

The Court is asked to approve:-

- An alteration to the composition of the Barbican Centre Board, to allow for two additional external Members (see paragraphs 5-11).
- The consistent application of a nine-year term limit across the Barbican Centre Board's membership, applying to all Members (see paragraphs 12-20).
- A clarification in respect of the Board's Terms of Reference in relation to the Barbican's creative learning activities (see paragraphs 21-27).

MAIN REPORT

Background

1. In 2015, the Barbican Centre Board reviewed its composition and considered the range of skills and expertise required to make it as effective as possible, resulting in a skills audit and various proposals being adopted, including the introduction of a role description and an increase in the number of external Members on the Board.
2. Given the time that had now elapsed and in the context of an evolving and challenging climate, it was considered timely to review again whether further amendments or improvements might be beneficial.
3. The Board was mindful of the context of the Lisvane Review and that the recommendations therein may take some time to be considered and implemented. Accordingly, the Board wishes to propose amendments that will increase the efficacy of the current arrangements whilst not precluding or cutting across anything that will emerge from that Review.
4. The proposed amendments concern the Board's composition, Terms of Reference, and terms of service.

Proposals

Composition

5. The composition of the Board allows for 20 Members, as follows:
 - 8 Common Councillors directly elected by the Court of Common Council
 - 2 Common Councillors appointed by other City of London Corporation Committees (Policy & Resources and Finance)
 - 2 ex-officio Common Councillors (the Chairs of the Board of Governors of the Guildhall School of Music & Drama and the Culture, Heritage and Libraries Committee)
 - 1 ex-officio external Member (the Chair of the Barbican Centre Trust)

- 7 external Members appointed by the Board in light of the specialist skills and knowledge they possess.
6. The value of the external Members and the particular expertise that they bring, not just to a world-class arts centre but to any commercial enterprise, is much valued and appreciated by the Board and the Centre. In particular, they have assisted the Barbican greatly in improving its digital offering, approach to diversity, commercial operations, and focus on Creative Learning and the youth offering across London over recent years.
 7. The Board has identified that further substantive challenges have now arisen for the Barbican and the cultural sector generally, through both the COVID-19 outbreak and the UK's departure from the European Union. Both present significant operating and financial challenges and it will be vital, in the coming months and years, for the Barbican to enjoy the best strategic leadership and advice possible, to help it navigate these troubled waters. Consequently, it was felt that increasing the pool of external Members at this time would be a prudent step.
 8. Whilst the Board's current size is larger than might normally be considered best practice, Members were mindful of its unusual funding and governance arrangements. As an institution of the City Corporation, rather than a distinct entity, it was felt that the Barbican benefits from having a higher than average number of Board Members, due to the requirement to ensure that the interests of the City Corporation are served whilst, at the same time, overseeing the Centre's effective operation and the provision of multi-platform pioneering artistic programmes.
 9. Members were also conscious of the importance of retaining an overall majority of Common Council Members, to ensure that a controlling interest in decision-making is retained. The quorum of the Board also requires that Common Councillors be in the majority.
 10. It is, therefore, proposed that the number of external Members the Board may appoint be increased from 7 to 9.
 11. The current balance of the Board is 12 Common Councillors to 8 External Members (when counting the ex-officio Chair of the Barbican Centre Trust). This change would, therefore, result in a balance of 12 to 10.

Term Limits

12. During 2008/09, the Barbican Board voluntarily introduced term limits for Board Members, consistent with general governance best practice. Board Members may currently serve for a maximum of three terms of three years; however, it has become apparent that there is a lack of clarity associated with the specifics of that requirement, both in relation to breaks in service and to ex-officio or other appointees.
13. At present, the wording of the Board's constitution is such that, once a Member has completed nine years' service, they would technically be eligible to serve

again after a short break (even one day, for instance). Providing for such a loophole would seem to run contrary to the spirit of the application of term limits generally, where there is either a defined period of time before one can serve again, or the possibility of future service is precluded as a rule.

14. A direct comparator is the Board of Governors of the Guildhall School of Music & Drama, where a similar nine-year limit on service exists. There, the wording of that Board's constitution prevents the possibility of repeat service, in keeping with the requirements of the Higher Education Code of Governance (where there is an express limitation on aggregate service). Clauses in relation to the use of term limits also exist within the UK Code of Corporate Governance, and consistent term limits is also accepted best practice across within the arts sector itself.
15. For instance, those arts bodies to whom Government makes public appointments (such as the Tate Gallery, British Museum, or National Gallery) comply with the Commissioner for Public Appointments' guidance on Public Appointments, which advises that "no individual should serve more than two terms or serve in any one post for more than ten years". Within this, many often apply a "two terms of four years" (i.e. 8 years' maximum) approach. Other comparator institutions are registered as charities and so comply with the Charity Commission's Charity Governance Code, which recommends a nine-year limit.
16. Related inconsistencies are apparent in relation to the three ex-officio posts and the appointments made by the Finance and Policy & Resources Committees, where the wording of the constitution is silent in respect of the application of term limits, which can lead to some confusion as to eligibility.
17. For instance, there is ambiguity as to whether the Finance and Policy & Resources Committees could appoint the same individual for multiple years, well in excess of nine, should they so wish. The Board was agreed that such opacity was not in anybody's interest.
18. In considering the matter, the Board concluded that a nine-year term limit should be strictly applied to all Members, including representatives nominated by other committees (such that, in a case where a prospective candidate for appointment by the nominating committee has already served nine years on the Barbican Centre Board, they would be ineligible for further service and another representative should be sought by the relevant committee).
19. However, in considering the uniform application of the nine-year limit, a number of Members observed that the practice of having ex-officio representation from the Board of Governors of the Guildhall School of Music & Drama and the Culture Heritage & Libraries Committee provided an important strategic link, with the preference being that such representation should be undertaken by the relevant Chair. It was noted that the likelihood of the relevant Chairs having already served 9 years on the Board was small and that, in the unlikely event of the new Chair of one of these committees being someone who had already served nine years on the Barbican Centre Board, then agreement to make an exception to the nine-year rule should be sought from the Court. This approach was consistent with a

provision within the Board's existing constitution, which provides for such specific exceptions to be permitted with the Court's concurrence.

20. The Board recommends, therefore, that the nine-year service limit be applied consistently across its membership.

Terms of Reference

21. The terms of reference of the Board (set out at appendix 1) are relatively straightforward and, of themselves, appear to present no immediate cause for concern – the role of the Board is clear in terms of the provision of strategic direction, the appointment of the Managing Director, and enterprise and income-generating support.
22. However, it is notable that the importance of creative learning and education has never been greater to the Barbican. It is apparent that the Barbican will only enjoy success if it is able to appeal to a wide and diverse range of audiences: it has, therefore, a key role to play in seeding and fostering an engagement with cultural pursuits through its education and creative learning portfolio.
23. The current wording of the terms of reference specifies responsibility for *“the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it... [and] the provision of access to arts and learning beyond the Centre”*.
24. This is, perhaps, insufficiently explicit and there is a risk of confusion of responsibilities in relation to the role of the Education Board, whose Terms of Reference refer to oversight and monitoring of educational matters including creative learning (in consultation with relevant Boards and Committees with roles defined by their own Terms of Reference).
25. Amending the Barbican Board's Terms of Reference to make clear its role in overseeing the creative and cultural learning programmes of the Barbican would, therefore, seem to be a pragmatic way of addressing any potential for conflict.
26. Whilst the Education Board undoubtedly has a role to play in monitoring and being aware of the Barbican's creative / cultural learning activities, as part of its wider piece in relation the Corporation's overall educational endeavours, the Board was minded that it is clearly the Barbican Centre (and, indeed, the Guildhall School of Music & Drama, with whom the Barbican acts through a Creative Alliance) which delivers in this area: the Board considers the Creative Learning Strategy and delivery against it on an annual basis, providing strategic guidance and input to assist.
27. Inserting the words “particularly through the delivery of its creative and cultural learning programmes” to subsection 4(c) of the Terms of Reference (appendix 1) is, therefore, recommended as being beneficial in this regard.

Board Placements

28. Whilst not requiring approval to implement, the Board also wishes to bring to the Court's attention its intentions in respect of Board Placements.
29. It is accepted that there is a lack of diversity at Board level across most sectors, and this is also true within the cultural sector. Most Boards will, perhaps understandably, wish to recruit Members with extensive experience or skills in particular fields and on other Boards, which tends to result in an inherent bias towards appointing people from particular age demographics.
30. One initiative intended to try and address this shortfall, utilised to good effect by Sadler's Wells, is the creation of Young Trustee Placements. This sees the appointment of younger people, who might not perhaps be considered for Board places in the normal way, to effectively act as non-voting observers.
31. Not only does this have the benefit of bringing a younger and more diverse voice to the Board, but it also afford the individuals invaluable experience of serving on a high-profile Board: understanding the executive and non-executive dynamic, input into strategic decision-making, and similar skills and experience at a level that it would be difficult to come by through exposure elsewhere. This will equip them to apply with confidence to other similar roles, thus assisting in the diversification of the sector at the Board-level and beyond.
32. Your Barbican Centre Board, therefore, has determined to identify and extend an invitation to two individuals to act in Board Placement roles, to increase the diversity of those who contribute at Board level. The key objective is to attract younger people, say 30 years old and under, who might bring a different perspective to discussions; use the opportunity to learn from experiences for their own career development; and go on to contribute to other organisations in the cultural sector at a senior level.
33. Candidates would undergo a selection procedure, and if successful, will be 'buddied' with a Board Member willing to take a mentorship role and work with the young person to get the most out of the experience and build confidence. The positions, as with Board Member roles, would be unpaid, and the Barbican would seek to use existing networks, especially those operated by Barbican/Guildhall Creative Learning, to draw up a shortlist of interested candidates.
34. In particular, the intention would be seek to identify suitable candidates from the City's Family of Academies and Schools in the first instance, as well as from the wider community of Schools with which the Barbican Centre works across London (particularly through its creative learning activities). This will have the additional benefit of helping to build and strengthen links with these bodies and other City institutions.

Conclusion

35. This report presents several potential proposals or consideration which are intended to enhance the effectiveness of the Board, by allowing for additional expertise and strategic leadership at what is a time of significant change, both for

the arts world and the Centre itself. Members are asked to consider the proposals set out.

Appendices

- Appendix 1 – Terms of Reference

All of which we submit to the judgement of this Honourable Court.

DATED this 11th day of November 2020.

SIGNED on behalf of the Board.

Deputy Tom Sleigh
Chair, Barbican Centre Board

BARBICAN CENTRE BOARD**1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to seven non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of ~~three terms of three~~ **nine** years, **which shall apply to all Members (including ex-officio).**¹

2. Quorum

The quorum consists of any five Members, provided Common Councilmen are in the majority.

3. Membership 2020/21

- | | | |
|----|-----|--|
| 3 | (3) | David Andrew Graves, Alderman |
| 6 | (3) | Wendy Mead, O.B.E. |
| 10 | (1) | Dr Giles Robert Evelyn Shilson, Deputy, <i>for one year</i> |
| 6 | (3) | Tom Sleight, Deputy |
| 5 | (2) | Vivienne Littlechild, M.B.E., J.P. |
| 2 | (2) | William Anthony Bowater Russell, Alderman, the Rt Hon The Lord Mayor |
| 1 | (1) | Munsur Ali |
| 1 | (1) | Randall Keith Anderson |

Together with the Members and ex-officio Members referred to in paragraph 1 above, and:-

Stephen Bediako)	
Russ Carr)	
Zulum Elumogo)	Up to seven nine non-Common Council Members
Gerard Grech)	appointed by the Board
Lucy Musgrave)	
Jenny Waldman)	
Vacancy)	

4. Terms of Reference

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz:-
 - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it, **particularly through the delivery of its creative and cultural learning programmes**; and
 - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

¹ other than in specific cases approved by the Court of Common Council.



List of Applications for the Freedom

To be presented on Thursday, 3rd December, 2020

*To the Right Honourable The Lord Mayor, Aldermen and
Commons of the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

Abdal Uddin Ahmed <i>Munsur Ali, CC</i> <i>Rehana Banu Ameer, CC</i>	a School Games Organiser <i>Citizen and Common Councillor</i> <i>Citizen and Common Councillor</i>	Limehouse, London
Asad Aamir Ansari <i>Ald. Prof. & Sheriff Michael</i> <i>Raymond Mainelli</i> <i>Mark Raymond Peter Wheatley</i>	an Operations Director and Consultant <i>Citizen and World Trader</i> <i>Citizen and Draper</i>	Loughborough, Leicestershire
Suneel Bakhshi <i>The Rt. Hon The Lord Mayor</i> <i>Ald. Sir Roger Gifford, Kt.</i>	a Banker <i>Citizen and Musician</i>	Holland Park, London
Jessica Jane Bates <i>James Nicholas Bromiley-Davis</i> <i>Ald. Emma Edhem</i>	a Jeweller <i>Citizen and Gardener</i> <i>Citizen and Woolman</i>	Penge, London
Lt. Col. Christopher Colin Stephen Booth <i>Geoffrey Charles Bond</i> <i>Col. Anthony William King-Harman,</i> <i>CBE</i>	a Livery Company Clerk <i>Citizen and Glazier</i> <i>Citizen and Merchant Taylor</i>	Farnham, Surrey
David Bulbrook <i>Donald William Randall, MBE</i> <i>Graham Bassett</i>	a Fire Brigade Borough Commander <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Bexleyheath, Kent
Jason Charles Burgoin <i>Michele McCarthy</i> <i>John A Welch</i>	a Canadian Army Officer <i>Citizen and Scrivener</i> <i>Citizen and Pattenmaker</i>	Hamilton, Ontario, Canada
John Stefan Burmicz <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Company Director <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Sawbridgeworth, Hertfordshire

Stephen Peter Cleary <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Civil Servant <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	High Wycombe, Buckinghamshire
James Dominic Edward Close <i>The Rt Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chartered Accountant <i>Citizen and Farmer</i>	Harrow on the Hill, London
Anthony Richard Grenville Cowland <i>Graham George Cooke</i> <i>Hugh Stuart Stucley Trotter, DFC</i>	an Artist, Designer and Photographer <i>Citizen and Painter Stainer</i> <i>Citizen and Scrivener</i>	Wadhurst, East Sussex
Ann Elizabeth Farquharson <i>Michael Peter Cawston</i> <i>Colin Trevor Gurnett</i>	a Barrister <i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Wheelwright</i>	Ontario, Canada
Alison Mary Kent Gordon <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Company Secretary, retired <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Hoddesdon, Hertfordshire
John Malcolm Gordon <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Mechanical Engineering Company Director, retired <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Hoddesdon, Hertfordshire
Katherine Helen Greig <i>The Rt Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Senior Transition Specialist <i>Citizen and Farmer</i>	Chelsea, London
Adrienne Rita Harper <i>Wesley Gavin Harper</i> <i>Yasmeen Stratton</i>	a Livery Company Clerk <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	North Warnborough, Hampshire
John Anthony Helliwell <i>The Rt Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Musician <i>Citizen and Farmer</i>	Newbiggin, Carnforth, Cumbria
Dr Patrick William Jordan <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Researcher and Advisor <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Butleigh, Somerset
Million Joseph <i>Colin Trevor Gurnett</i> <i>Geoffrey Gray Lunn</i>	a Mental Health Service Manager <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Islington, London
Klaus Roderick Kaiser <i>John Alexander Smail</i> <i>Dorothy Newlands of Lauriston</i>	a Real Estate Company Chairman <i>Citizen and Distiller</i> <i>Citizen and Basketmaker</i>	Loughborough, Leicestershire
Perry Keena <i>Scott Marcus Longman</i> <i>Garry Wykes</i>	a Financial Consultant <i>Citizen and Educator</i> <i>Citizen and Joiner & Ceiler</i>	Maidenhead, Berkshire

Sam Perry Keena <i>Scott Marcus Longman</i> <i>Garry Wykes</i>	an Independent Mortgage Consultant <i>Citizen and Educator</i> <i>Citizen and Joiner & Ceiler</i>	Surbiton, Surrey
Helene Kay Koot <i>Michael Peter Cawston</i> <i>Colin Trevor Gurnett</i>	a Hotel Manager <i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Wheelwright</i>	Toronto, Ontario, Canada
Richard Joseph Logue <i>David O'Reilly</i> <i>Richard Evans</i>	a Project Management Consultant <i>Citizen and Educator</i> <i>Citizen and Educator</i>	Mill Hill, London
Pamela Jane Magill <i>Dr Lesley Patricia Muriel Taor</i> <i>Anne Elizabeth Astley-Cooper Eggar</i>	a School Receptionist, retired <i>Citizen and Art Scholar</i> <i>Citizen and Educator</i>	Edgbaston, Birmingham
Dawn Allison McCafferty <i>Gilbert Aubrey Singleton</i> <i>John James Tunesi of Liongam, The Younger</i>	a Royal Air Force Officer, retired <i>Citizen and Clockmaker</i> <i>Citizen and Scrivener</i>	St Blazey, Cornwall
Jordan Michael David Meade <i>Ald. Prof. & Sheriff Michael Raymond Mainelli</i> <i>Elisabeth Mainelli</i>	a Senior Policy Advisor and Councillor <i>Citizen and World Trader</i> <i>Citizen and Mason</i>	Gravesend, Kent
Air Vice Marshal Ian Craig Morrison, CBE <i>Air Commodore Richard Skene Peacock-Edwards, CBE AFC</i> <i>Air Marshal Clifford Rodney Spink, CB CBE</i>	a Royal Air Force Officer, retired <i>Citizen and Air Pilot and Air Navigator</i> <i>Citizen and Air Pilot</i>	Heacham, Norfolk
Fiyaz Akhtar Mughal, OBE <i>Mark Raymond Peter Wheatley</i> <i>Ald. Emma Edhem</i>	a Director <i>Citizen and Draper</i> <i>Citizen & Woolman</i>	Wood Green, London
Norman Hugh Savill <i>Deputy Catherine Sidony McGuinness</i> <i>Sir David Wootton, Kt., Ald.</i>	a Trade Association Director of Regulation <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Navestock, Romford, Essex
The Hon. David Louis Taylor <i>The Rt Hon The Lord Mayor Hilary Ann Russell</i>	a Civil Servant <i>Citizen and Farmer</i>	Clapham, London
Paul Stuart Thompson <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	a Management Accountant, retired <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Frinton-on-Sea, Essex
Michael Matthew Wall <i>Geoffrey Douglas Ellis</i> <i>Garry Wykes</i>	a Hotel General Manager, retired <i>Citizen and Joiner</i> <i>Citizen and Joiner & Ceiler</i>	Sheffield, South Yorkshire

David Geoffrey Ward <i>Donald William Randall, MBE</i> <i>Graham Bassett</i>	a Security Company Chief Executive Officer <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Gillingham, Kent
Kevin Allen Webber, BEM <i>The Rt Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Bank Manager <i>Citizen and Farmer</i>	Epsom, Surrey
Antony Wong <i>Deputy Catherine Sidony McGuinness</i> <i>Jeremy Lewis Simons, CC</i>	a Dental Surgeon, retired <i>Citizen and Solicitor</i> <i>Citizen and Scientific Instrument</i> <i>Maker</i>	St John's Wood, London
Prof. Christopher Barry Wood <i>Sir Andrew Charles Parmley, Ald.</i> <i>Jonathan Patterson Shiels</i>	a Chief Medical Officer <i>Citizen and Musician</i> <i>Citizen and Joiner & Ceiler</i>	Highcliffe, Dorset
Rume Zahan <i>Munsur Ali, CC</i> <i>Rehana Banu Ameer, CC</i>	a National Health Service Patient Access Officer <i>Citizen and Common Councillor</i> <i>Citizen and Common Councillor</i>	Stepney, London

Report – Policy and Resources Committee

Report of Urgent Action Taken: Markets Co-location Programme, Interim Budget

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY OF ACTION TAKEN

1. At its meeting on 22 October 2020, the Policy & Resources Committee considered a report on the Markets Co-location Programme (MCP), which updated on the project's development and outlined progress towards submission of a Private Bill in November 2020 to move the City of London Corporation's three wholesale markets to Dagenham Dock.
2. Members agreed that it was of paramount importance both for the reputation of the City and for the final outcome of the Programme that the Private Bill be laid before Parliament at the optimal time and with supporting evidence which maximised the chances of achieving Royal Assent. In view of the Programme's position at that time, the view was taken that it was not sufficiently well progressed to submit the Private Bill in November 2020 and it was agreed to delay submission by one year until November 2021, thereby providing a period in which to address a number of outstanding issues.
3. Noting that the previously approved budget for running the Programme was due to expire at the end of November 2020, support was granted for interim funding to allow requisite activities to be progressed and for work to continue, in view of the delay. Specifically, this was to allow for outline planning to be completed to achieve planning permission supported by a legal agreement to the terms of the s106 agreement, and to fund the Programme team until the end of January 2021, whilst a detailed budget report for funding in 2021 was drafted for submission in December 2020.
4. The sum total of this interim funding amounted to £779,000, to be funded from City's Cash Reserves. The further approval of the Court was required to allow for these funds to be drawn down.
5. As the Court of Common Council was not due to meet until December 2020, in order to allow for work to be progressed and a revised business case submitted for that month's meeting of the Policy and Resources Committee, a decision was sought and obtained under urgency procedures.

RECOMMENDATION

6. We **recommend** that the action taken be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 27th day of October 2020.

SIGNED on behalf of the Committee.

Deputy Catherine McGuinness
Chair, Policy & Resources Committee

Report – Planning and Transportation Committee

Report of Urgent Action Taken: Gateway 4b - Tower Bridge High Voltage System Replacement and Increasing Resilience

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY OF ACTION TAKEN

1. We hereby report action taken in relation to a project involving the refurbishment of the High Voltage (HV) and Low Voltage (LV) electrical infrastructure at Tower Bridge and increasing its power resilience (i.e. the secondary source of power in the event of a power failure).
2. This project was at a critical stage and the refurbishment of electrical equipment was necessary as a matter of urgency, as the current electrical network and switchgear was 20 years beyond its design life and the existing secondary supply could only power bridge-lifts at half speed. This affected the ability to complete bridge lifts as covered under the Corporation of London (Tower Bridge) Act 1885.
3. To emphasise the current risk of power failure, in August 2019 (over the bank holiday weekend), a power failure led to the cancellation of 10 bridge lifts and the late opening of the income generating exhibition. There was concern that, by delaying Court consideration of this matter until 3 December 2020, the delivery programme would be quite considerably delayed beyond Christmas 2021 and into 2022. The intention was to complete this project in December 2021, before Christmas and New Year when power demands on the bridge tend to increase.
4. The approval of the Court was required to proceed at Gateway 4b given that the overall cost was in excess of £5m. There had been no change to the cost, programme or costed risk provision since the previous Gateway Report (GW3), which recommended that the next report to committee would be a Detailed Options Appraisal (G4). However, following further design development and advice from the professional team, your Projects Sub and Planning & Transportation Committees identified a preferred option to progress the project and, consequently, the approval of the Court was sought for permission to proceed straight to Detailed Design (G4c). This would avoid submission of repeat information in the next report and would allow the programme of this critical project to be maintained.

5. The overall cost of the project (including risk) was £8,400,000. Provision had been made within the Bridge House Estate maintenance plan for all budget requested to progress this project (i.e. no new monies were being requested).
6. Approval was, therefore, granted under urgency to proceed with the project and progress to Gateway 4c, the Detailed Design stage, noting the total estimated cost of the project of £8,400,000 (including risk). Approval of the project and any associated amendments at Gateway 4c and Gateway 5 stages was also delegated to the Planning & Transportation and Projects (Policy & Resources) Sub-Committee.

RECOMMENDATION

7. We **recommend** that the action taken be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 2nd day of November 2020.

SIGNED on behalf of the Committee.

Deputy Alastair Moss
Chair, Planning and Transportation Committee

Report – City Remembrancer

Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

To be presented on Thursday, 3rd December 2020

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

<u>Statutory Instruments</u>	<u>Date in force</u>
<p>Corporate Insolvency and Governance Act 2020 (Coronavirus) (Extension of the Relevant Period) Regulations 2020 No. 1031</p> <p>These Regulations extend the temporary measures of the Corporate Insolvency and Governance Act 2020, which aim to mitigate the financial impact of the Coronavirus and which were due to expire on 30th September. The Regulations extend until 31 December 2020 a suspension on serving statutory demands and restrictions on filing petitions to wind up companies. They also extend until 30 March 2021 the temporary moratorium rules, which allow a company subject to a winding-up petition to access a moratorium simply by filing the relevant documents in court, rather than having to make an application to court. The regulations also disapply the rule that prevents a company from entering a moratorium if it has been subject to a company voluntary arrangement, been in administration, or been in a previous moratorium within the past 12 months. Further, the Regulations extend until 30 March 2021 the Act's small supplier exemption from termination clause provisions. Subsequent SI No. 1033 provides that some of the provisions relating to the temporary moratorium rules cease to have effect on 1st October 2020, but this does not apply in relation to a moratorium which came into force, or for which an application was made to the court, before 1st October 2020.</p>	29 September 2020
<p>The Air Quality (Domestic Solid Fuels Standards) (England) Regulations 2020 No. 1095</p> <p>These regulations make it an offence to supply less than two cubic metres of wood for the purposes of combustion in domestic premises in England, unless the wood is authorised by an "approved wood certification body". They also make it an offence to supply wood in units of two cubic metres or more without an accompanying notice that it is not suitable for burning until it has a moisture content of 20% or less. Further offences are created for the supply a manufactured solid fuel that is not an authorised fuel under these Regulations, and the supply of coal that is not exempted. A person who commits any of</p>	1 May 2021

these offences may be issued with a fixed penalty of £300. These Regulations are to be enforced by the relevant local authority, which may include the Common Council depending on the circumstances of the supply of the fuel. The local authority may recover the expenses reasonably incurred by it in enforcing these Regulations from a person in respect of whom it has taken any action under these Regulations.	
The Value Added Tax (Refund of Tax to Museums and Galleries) (Amendment) Order 2020 No. 1167 Section 33A of the Value Added Tax Act 1994 entitles bodies to claim a refund of the VAT incurred by them that is attributable to the provision of free admission to specified museums and galleries which they operate. The Museum of London is one such specified museum. This Order amends the postcode for "Museum of London London Wall London", to "EC2Y 5HN" from "EC2Y 5NH". It also omits "Museum of London Archaeological Service Mortimer Wheeler House, 46 Eagle Wharf Road, London N1", as a relevant museum, and inserts "Museum of London, Site bound by Charterhouse Street, East Poultry Avenue, Smithfield Street, Snowhill, Farringdon, London EC1".	17 November 2020
The Health Protection (Coronavirus, Restrictions) (England) (No. 4) Regulations 2020 No. 1200 These Regulations impose restrictions on the occasions on which a person can leave or be outside of the place where they are living and on both indoor and outdoor gatherings. There are a number of exceptions, for example with respect to people from the same or linked households. The Regulations also require the closure of businesses such as bars and pubs, and impose restrictions on businesses, such as prohibiting the sale of food or drink for consumption on premises. The Regulations expire on the 2nd December 2020.	5 November 2020
The Local Authorities (Collection Fund: Surplus and Deficit) (Coronavirus) (England) Regulations 2020 No. 1202 These Regulations amend existing provisions for the discharge by a billing authority of liabilities to meet any estimated surplus or deficit in that billing authority's collection fund, and provide that liabilities for a negative exceptional balance for the financial year beginning on 1st April 2021 can be met over a period of three years. The Regulations amend the way in which billing authorities calculate their estimated surplus or deficit on their collection fund in respect of non-domestic rating income for the relevant years beginning on 1st April 2021 and 1st April 2022. In calculating its exceptional balance, the Regulations require a billing authority to estimate the amount of rates relief it awarded in the preceding year in accordance with guidance issued by the MHCLG and the Treasury. The Regulations apply to the City of London as is a billing authority.	1 December 2020
The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2020 No. 1212	29 November 2020

<p>These Regulations amend existing provisions concerning the accounting practices to be followed by local authorities, including (in particular) with respect to the charging of expenditure to revenue accounts. The Regulations provide that, where a local authority has a deficit on its school budget, the authority must not charge any such deficit to its revenue account, but rather to a separate account, established and usable solely for that purpose. The Regulations apply to accounts prepared for the financial years beginning in 2020, 2021 and 2022, and provides formulae for calculating whether a local authority has a schools budget deficit in relation to each such financial year.</p>	
<p>The Public Health (Coronavirus) (Protection from Eviction and Taking Control of Goods) (England) Regulations 2020 No. 1290</p> <p>These Regulations prevent attendance at a dwelling house for the purpose of executing a writ or warrant of possession or restitution or delivering a notice of eviction, except where the court is satisfied that the claim is against trespassers who are persons unknown or where it was made wholly or partly on the grounds of anti-social behaviour, nuisance, false statements, substantial rent arrears that predate 23rd March 2020 or, in cases where the person attending is satisfied that the dwelling house is unoccupied at the time of attendance, death of the occupant. This provision expires on 11th January 2021. The Regulations also prevent use of the procedure set out in the Tribunals, Courts and Enforcement Act 2007 to take control of goods located inside a dwelling house, until the expiry of the Health Protection (Coronavirus, Restrictions) (England) (No. 4) Regulations 2020.</p>	17 November 2020
<p><i>(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)</i></p>	

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